

Revision to a Permit Application

Submit revisions along with this form to the following email

permittingsubmittal@bainbridgewa.gov.

(<https://www.bainbridgewa.gov/1287/Submitting-a-Building-or-Land-Use-Permit>)

Section 1 – Project Information

Permit Number _____ Assessor Tax Parcel# _____

Owners Name _____ Phone or Email _____

Owner's Agent/Contact _____ Phone and Email _____

City Contact Who Requested This Information (if applicable): _____

Section 2 - Description of Revision or Addition

Complete a DETAILED description of revision or additions to the submitted project:

Checklist to submit:

- Documents are to scale, in pdf format, and named (i.e., Revised Site Plan)
- Documents clearly and accurately identify revisions or additions. **Balloon ALL changes from the original submittal.**
- Documents contain Engineer or Architect approvals/signatures (if applicable)
- Kitsap Public Health District approvals must accompany any increase in bedroom load on septic system. Changes in site plan must be approved by the Health District.

Statement of Acknowledgement: I understand that revision fees apply.

See [Fee Schedule](#) on the city's website for specific fee information.

Applicant or Owner's Agent Signature: _____ Date: _____