

## City of Bainbridge Island Wastewater Beneficial Re-Use Analysis

The City of Bainbridge Island (City) is soliciting qualifications from consultant firms with experience in the beneficial re-use of wastewater. The City recently set aside American Rescue Plan Act funding for an initial review of this concept, and is seeking a consultant that could lead an effort to identify beneficial wastewater re-use “opportunities and constraints”, including engagement and input from the community.

The City envisions that the deliverable from this “opportunities and constraints” phase of work will inform the development of next steps, such as a feasibility study, preliminary cost estimates, and eventually a concept design or programmatic planning effort. Re-use concepts are envisioned to include, but are not limited to, efforts that would support irrigation, stream flow restoration, groundwater re-charge, or tertiary treatment for return to Puget Sound.

The City is open to a wide range of outside-the-box thinking on the project, including the re-use of wastewater from the City’s primary wastewater treatment plant, a partnership with plant facilities not owned and operated by the City, and/or satellite facilities that interact with concentrations of neighborhood septic systems.

A link to the City’s General Sewer Plan, which contains more information about the existing collection and treatment systems, can be found at the following link: <https://www.bainbridgewa.gov/679/General-Sewer-Plan-Final-Draft--March-2>

### Requirements for Qualifications Responses (as applicable)

- Identify each person involved with the project including any technical partners and describe their respective roles, including:
  - a. Information regarding each member’s experience and qualifications.
  - b. Resume of key team members.
  - c. Description of how the team will be organized and led.
- Identify the project lead and their relationship to other members of the team.
- Describe the consultant’s relevant project experience with similar projects. Projects described must illustrate the consultant’s experience with preparing documents, designs and plans similar in scope to the proposed project. Provide client references for relevant projects.

### Evaluation Criteria

Evaluation of RFQ responses will be based upon the following:

- Success in developing similar projects.
- Quality of representative projects.
- Qualifications of project team and key project managers, including references.
- Demonstrated creativity and outside-the-box thinking.

### General Provisions and Conditions

The City reserves the right to:

- Reject any and all responses.
- Waive minor irregularities in a response.
- Cancel, revise, or extend this solicitation.

- Request additional information on any response beyond that required by this RFP.
- Have the final decision on the selection.
- Modify the timeline and to issue addenda to this document.

**Schedule**

This project is scheduled to start in February 2022 and extend for approximately one-year.

Proposals Due	January 7, 2022
Consultant Interviews	Week of January 24, 2022
Consultant Selected	Week of January 31, 2022
Contract Executed	February 2022

If you are interested in pursuing this project, we invite you to submit a proposal.

**Budget**

The budget project this project will be based on a project plan negotiated after the selection of the consultant.

**Submission Requirements**

Interested consultants must submit an electronic copy of the response to the RFQ. The City will become owner of all submitted materials and will not pay any costs related to any responses to the RFQ. All consultants must demonstrate compliance with the City’s insurance requirements at the time of contract approval and obtain a City Business License.

The deadline for this RFP is **4:00 PM, Friday January 7, 2022**, Pacific Standard Time. **Only emailed submissions will be accepted.**

**Contact Information**

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**Americans with Disabilities Act (ADA) Information**

The City of Bainbridge Island in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all its programs and activities. This material can be made available in an alternate format by emailing [cityclerk@bainbridgewa.gov](mailto:cityclerk@bainbridgewa.gov) or by calling collect 206.842.2545.

**Title VI Notice:** The City of Bainbridge Island in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award.