

**Waiver
Request Form**

I. Introduction:

Under Article III, Section E of the Code of Conduct and Ethics Program, Councilmembers may request a waiver from the Ethics Board of the conflict of interest restrictions related to the hiring of and supervision over family members, as provided by Article II, Section G. Councilmembers seeking to request such a waiver should complete this form and submit it to the City Clerk at cityclerk@bainbridgewa.gov.

II. Requestor Information:

Name: _____

Are you seeking a waiver to: (check one):

- Hire a member of your immediate family;
- Supervise a member of your immediate family; or
- Both of the above?

III. Request for Waiver:

Please provide the facts relating to your request for a waiver indicated above, including the name of the immediate family member at issue, their relationship to you, and the position of employment related to your request. Please include a description of your rationale for why a waiver would be appropriate in this situation. Please attach additional pages as needed.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing, including any additional pages or records attached by me, are true and correct.

Date: _____ Place: _____

Signature