

**Climate Change Advisory Committee**  
**Meeting Minutes**  
**October 18, 2023**

Meeting called to order at 5:31 PM by Michael

**Roll call:**

- Committee members: Derik Broekhoff, Julie Matthews, Jens Boemer, Steve Richard, Sanjay Bhat, Ray Victurine, Michael Cox, Kevin Thomas (online)
- City Staff: Autumn Salamack
- City Council: Leslie Schneider (liaison)

**Agenda:** No additions. Julie moved to adopt, seconded by Michael. Unanimously adopted by those present.

**Conflicts of Interest:** Jens offered standard disclosure that he works for an institute that serves the utility industry.

**Minutes from last meeting:** Approved, with addition of Michael to the list of attendees. (Motioned by Steve, seconded by Julie, approved by majority with those not present at the meeting abstaining.)

**Public comment**

- John Grinter expressed concern about non-motorized transportation options developed under previous efforts getting dropped from city's current sustainable transportation plan, including more separated pathways for pedestrians, Core 40 options and other non-motorized options. CCAC members and councilmember Schneider discussed, noting upcoming meeting with sustainable transportation coordinator (new position created at city); Fehr & Peers presentation in November; and (briefly) question of establishing a new sustainable transportation committee (separate or in conjunction with CCAC).

**Introductions**

- New committee members Ray Victurine and Sanjay Bhat were introduced to existing members

**Climate Manager Updates**

- **Heat pump installation pilot program.** RFQ going out. City would do education/outreach; consultant would be hired for installation/implementation. Authorization for solicitation on City Council consent agenda for the coming Tuesday.
  - Leslie proposed to pull this out on the agenda to highlight it at council meeting
  - Discussion:
    - Pilot would cover ~15 homes
    - Idea is to possibly identify barriers to uptake
    - Looking at other ways to identify opportunities, combine w/ weatherization, coordinate with other organizations
    - Will undertake Before & after monitoring

- **Carbon offset project for the police building**
  - Contractor has been selected to identify viable project site & determine costs
  - Multiple potential sites identified; could also lead to further development based on ETIPP work
- **Comprehensive plan climate lens**
  - Committee recommendations were presented at earlier task force meeting
  - The city is working with committee to ensure climate lens tools are being utilized
- **Annual report for Climate Action Plan**
  - Targeting end of January for publication
  - CCAC members to review (incl. Julie) – let Autumn know if interested by end of month.
- **Quarterly CAP updates**
  - Next quarterly report to be published on forthcoming Tuesday
- **Waste reduction ordinance**
  - Autumn discussed new amendments that have been adopted
- **Community engagement opportunities**
  - Reminder of open surveys related to comprehensive plan
- **Other reminders**
  - Committee members should inform Autumn if they have taken ethics training

#### **Other Updates**

- **PSE franchise.** Meeting on Friday to get input into partnership agreement, to prepare for meeting with PSE.
- **Achieving near-term climate plan goals.** Leslie discussed idea of a carbon budget for households to achieve near-term 25% reduction in emissions, and whether that might be role for PSE in this. It was noted that the 2025 target could largely be met through PSE's withdrawal from Colstrip.
- **Sustainable transportation request.** CCAC members agreed to invitation for someone from UW come to discuss findings on successful sustainable transportation efforts.
- **Upcoming meetings**
  - Fehr & Peers to present at November meeting
  - December 20 meeting – orientation & planning meeting/workshop
- **Groundwater management plan.** Meeting coming up; Mike will report back
- **Upcoming events**
  - Climate Café

- Electrification and Home Efficiency Fair
- **Climate Smart Bainbridge update.** Still going, may consider future engagement activities
- **Other.** Leslie discussed idea for a voluntary program to track people's transportation carbon footprint, and whether a program could be adopted on BI.

Meeting was adjourned at 7:18 PM.

**Approved: November 15, 2023**