

Climate Change Advisory Committee
Meeting Minutes
September 25, 2023

Meeting called to order at 5:30 PM by Kevin.

Roll Call:

- Committee members: Derik Broekhoff, Michael Cox, Kevin Thomas (online), Julie Matthews, Jens Boemer (online), Steve Richard, Michael Kleeman (online)
- City Council: Leslie Schneider
- City Staff: Autumn Salamack

Agenda: No additions

Conflicts of Interest: Jens offered standard disclosure that he works for an institute that serves the utility industry

Minutes: Approved (motioned by Mike, seconded by Julie, unanimously approved)

Public comments: None

Other Agenda Items

- **Introduction of new members.** Michael Kleeman was introduced. Committee had discussion around:
 - How we liaise with other committees
 - Providing orientation for new members
 - It was agreed to meet in small groups or singularly with new members to provide them with background on CCAC and what it has been engaged in to date
 - Committee discussed beginning the next meeting with 30-minute background/onboarding for all members who wish to attend
- **Election of new chair and vice chair.** Kevin Thomas was unanimously elected as Chair of the Committee. Michael Cox was unanimously elected as Vice Chair.
 - Kevin exited meeting at this point.
- **Climate Lens for New Comprehensive Plan**
 - The upcoming update to the comprehensive plan was discussed. Prior comp plan in 2016 led to development of the city's climate action plan. The new comprehensive plan Steering Committee is seeking input on how to incorporate a climate lens.
 - This reflects the city's own priorities, but is also in response to state law (HB 1811) that will require all municipal comprehensive plans to have a climate element by 2029, with sub-elements on mitigation and adaptation. This will mean having an explicit section, rather than incorporating climate as a consideration across all elements.
 - The Steering Committee is focused on outreach at this point. Kickoff meeting on Wednesday (September 27) at 4:30pm. Steering Committee meeting on October 12. City plans to offer recommendations on how do to ensure that 2016 comp plan elements are advanced in the 2024 plan.
 - 2024 comprehensive plan will be followed by updates to the Climate Action Plan in 2025.
 - As far as CCAC's role, the main opportunity for input may be next year (2024).

- Committee member Michael Cox provided an overview of suggested principles & requirements for including climate considerations in the comprehensive plan (these were included in the agenda packet for this meeting).
 - The Committee discussed and agreed to submit these to the comp plan Steering Committee (moved by Julie, seconded by Steve).
- **Climate Manager Updates**
 - **ICLEI “mini-COP” opportunity.**
 - ICLEI invited the city to participate in an effort to coordinate local “mini-COP” meetings that could generate recommendations feeding into the UN Conference of Parties (COP) meeting on climate change in December. Committee members discussed and decided against this given time and resource constraints.
 - **General updates**
 - New sustainable transportation coordinator has been hired – Hannah Buchner
 - City Moving forward to find site for 120kW solar installation
 - Looking for sites on public facilities
 - Consultant will help evaluate sites
 - ETIPP held an update meeting (Steve attended with new committee member Sanjay). Discussed assessment of renewable energy resource potential on the island. Key findings: Island currently produces 1.5% of its own electricity; public buildings could provide 7.6%; including all residential would get to 31.6%; biodigesters, wind, tidal could provide only minor additional contributions; solar offers the most promising potential; there is a need to emphasize energy efficiency to maximize limited on-island power potential.
 - ETIPP will send a draft report, and also share all the data & look at ways to present.
 - Looking for volunteers at Oktoberfest (seniors center)
 - Amended waste reduction ordinance
 - No longer required to charge \$0.25 cup fee
 - Removed requirement to keep all single-use items behind counter
 - Big change from every item needs to be home compostable - now city specifies list based on criteria
 - Feedback process – will go to council to propose list in November
 - Retains PFAS requirements
 - Franchise agreement question – still ongoing
- Mike noted there are multiple reports coming out with relevance to the Climate Action Plan. Proposed that CCAC could review these reports to identify key recommendations and their relevance to the CAP.
 - Mike also proposed that CCAC devote an upcoming meeting to identifying an agenda going forward
 - Julie noted the need for an ethics training check-in, as well as records training (which should be forthcoming)

Derik moved to adjourn the meeting; Julie seconded. The meeting was adjourned at 7:21 PM.

Approved 10.18.2023