



MEETING MINUTES

1. CALL TO ORDER / ROLL CALL - 3:08 PM

The Civil Service Regular Meeting was held via video conference and was called to order at 3:08 p.m. by Vice Chair Melanie McAllester. Also in attendance were Commissioners Tarry Decker and Don Rulien. Commissioner Joanna Vander Stoep was excused from attending with prior notice. A quorum was present.

2. CONFLICT OF INTEREST DISCLOSURE

Each Commissioner reported no new conflict of interest since the last meeting.

3. PUBLIC COMMENT

No members of the public were in attendance.

4. NEW BUSINESS

- DISCUSS CHAIR VACANCY / CITY MANAGER INPUT/RECOMMENDATION
MOTION: I move for Vice Chair, Melanie McAllester to act as the Interim Chair as we move forward in the process of filling the Chair position.
DECKER/RULIEN: The motion was passed.
- APPROVE MAY 5, 2021 REGULAR MEETING MINUTES
MOTION: I move to approve the May 5, 2021 regular meeting minutes
DECKER/RULIEN: The motion was passed.
- PROPOSED TRAINING AND RULE CLARIFICATION BY LEGAL COUNSEL
MOTION: I move to approve proposed training and rule clarification by legal counsel. The Commission agreed for legal counsel to provide in writing, the proposed training information to share with the Commission, at the next meeting.
RULIEN/DECKER: The motion was passed.
- CONSIDER ELEMENTS OF THE SERGEANT/CORPORAL PROMOTIONAL PROCESS
MOTION: I move to approve the proposed promotional testing process for Sergeant/Corporal positions. The Commission agreed to move forward with the testing process for the Sergeant/Corporal vacancies via Public Safety Testing in August.
DECKER/MCALLESTER/RULIEN: The motion was passed.

5. UNFINISHED BUSINESS – 3:45 PM

- DETERMINE NEXT STEPS ON SCREENING AND INTERVIEWING VOLUNTEER APPLICATIONS FOR POTENTIAL PANELISTS FOR ORAL BOARD PANELS
The Commission agreed for the Secretary/Chief Examiner to divide and distribute the volunteer applications between each of the Commissioners to review and begin the interview process.

5. REPORT BY CHIEF OF POLICE

- Chief Clark provided a general update on the activities of the police department and an overview of recent legislative changes.



6. **REPORT BY INTERIM SECRETARY/CHIEF EXAMINER**

- Secretary/Chief Examiner, Lena Wilson, provided an update on the process of filling the Police Officer position during the second quarter.

7. **ADJOURNMENT**

The meeting was adjourned at 3:36 pm.

Melanie McAllester, Interim Chair

for Lena Wilson, Secretary/Chief Examiner