

vCall to Order (Attendance, Agenda, Conflict of Interest)

Introductions

Approval of Agenda for July 6, 2023

Approval of Meeting Minutes from June 1, 2023

Call for Public Comment

Committee Updates

Old/New Business

Summary of Action Items (*Facilitator*)

Adjourn

Call to Order (Attendance, Agenda, Conflict of Interest)

Commission Chair Hughes called the meeting to order at 2:02 p.m. There were no conflicts of interest disclosed.

Commissioners in Attendance:

Members: Blaine Cliver, Eric Kortum, Jon Mooallem, and Rick Chandler. Commissioners Zachary Allen and Susan Hughes attended remotely via Zoom.

COBI Staff and Council Member in Attendance:

Senior Planner, Kelly Tayara, Public Records Analyst, Daria Hansen, and City Council Liaison Clarence Moriwaki.

Barb Trafton, Eric Fredricks and Mike Reese were public guests at the meeting. Introductions were made.

Review & Approve Agenda-

Motion: I make a motion that we approve the July 6th agenda.

Cliver/Chandler: Passed Unanimously

Review & Approve Minutes-

Motion: I make a motion to approve the meeting minutes from June 1.

Cliver/Kortum: Passed Unanimously

Public Comment –

Eric Fredricks, owner of Grow House, spoke about needing to replace window sashes and siding that cannot be restored. He is seeking commission approval before moving forward and suggested bringing prototypes to the next meeting for commission review. Chair Hughes suggested he come to the next meeting with a formal presentation and options so commissioners can discuss and decide appropriate actions.

Mike Reese, owner of Reese Duplex in Fort Ward, spoke about his concerns with the costs of repairs for his home and requested guidance on how to remove his home from the historic

register. A discussion followed. Planning Director Tayara will provide Mike with the information he needs.

Barb Trafton introduced herself as a member of the Parks and Trails Foundation, a non-profit organization that works with the Park District to fund trail construction. She expressed interest in helping support any work done on a historic loop trail with connecting trails on the Suyematsu property. Chair Hughes suggested she contact the Suyematsu Family Alliance.

Committee Updates:

- **Identifying Register-eligible Properties**

Commissioner Chandler met with Dave Thomas, Dave Williams, and Jim McNett; they are interested in forming a partnership with the HPC to develop signs that tell the stories of historical properties, buildings, and trails. The list currently has 299 properties.

A brief summary of the steps involved with developing the signs was shared. Planning Director Tayara talked about possible uses for the list and how HPC could utilize the information. Discussion followed. An invitation will be extended to Dave Thomas, Dave Williams, and Jim McNett to attend the August meeting so commissioners can better assess the type of partnership being sought after and have a formal vote, if needed.

A tour has been arranged with the Eagle Harbor Maintenance Facility to see the minesweeper facilities. Paperwork is being started to put this site on the National Register.

Commissioner Mooallem passed around his draft letter regarding the Blakely Historic District proposal.

- **Public Outreach**

This item was bypassed due to time constraints.

- **Suyematsu Farm**

This item was discussed under Old Business.

- **Special Subcommittee to Explore Nomination of Lund Place to National Register**

This item was postponed until the August meeting.

Old Business:

The updating of the Local Register inventory is nearing completion.

The Geodatabase of properties has been approved; IT is waiting for direction from HPC. A subcommittee will be formed this Fall to determine what specific data points need to be included in the database.

Commissioner Allen presented a proposal from John Garfinkle and the Suyematsu Family Alliance, and a discussion followed about how much the HPC should be involved in planning the Akio Suyematsu Day event. Council Liaison Moriwaki suggested that the HPC act in a supportive capacity to the Suyematsu Family Alliance instead of requesting Council approval to plan the event. A motion was made:

Motion: I move to endorse the Historic Preservation Commission as a supporting partner of the Alliance's proposal for Akio Suyematsu Day.

Cliver/Mooallem: Approved Unanimously

New Business:

Michelle Thompson, Certified Local Government (CLG) Coordinator for the Washington State Department of Historic Preservation, will attend the September 7, 2023, HPC meeting to discuss the CLG program. State Historian Michael Houser may also be in attendance. City staff, Council members and Commissioners will be extended an invitation. The public are encouraged to attend as well.

The HPC is signed up for the City Farmers Market table on August 19th. Plans for creating posters and other materials to promote Akio Suyematsu Day were discussed. Commissioners Mooallem, Kortum and Chandler will present ideas for promotional materials at the August meeting.

Comments:

Commissioner Kortum mentioned small town grants and asked if Bainbridge Island would qualify for them? No, as a city, Bainbridge Island does not qualify.

Summary of Action Items-

A summary of Action Items was provided by Chair Hughes for the August 3rd meeting.

Adjourn: The meeting was adjourned at 3:48 p.m. by Chair Hughes.

Approved by:



Susan Hughes, Chair



Daria Hansen, Public Records Analyst