

COBI ETHICS BOARD

Special Meeting

Friday, June 16, 2023

3:31 PM – 4:00 PM

In-person and Via Zoom

Minutes

1. Call to Order - Meeting was called to order at 3:31 pm. Present were: Jim Cash (Chair), Rafael Escandon (Deputy Chair), David Mallon, Donna Davison, Dona Keating and Ben Woodruff, Andrew Tsoming (Counsel) and Peggy Nimb (City Staff). Absent: Rosemary Hollinger.
2. Disclosures of Conflict of Interest – None.
3. Approval of the 06/16/2023 Meeting Agenda – D. Keating called a motion to remove item 5 from the present agenda; D. Davison seconded and the motion to approve the amended meeting agenda passed unanimously.
4. Motion of acceptance of 05/15/2023 minutes made by D. Davison, seconded by D. Keating and approved unanimously.
- 5(b). No change (since preceding 6/16/2023 Ethics Board Meeting) in the status of the two (2) previously referenced complaints pending litigation.
6. Public Comment – No public comments received.
7. Training Sub-Committee
 1. Recording of training video completed.
 2. Email from EB training sub-committee requesting training of each committee has been composed. Decision to send training notification to new/existing chairpersons ASAP, and to place ethics training item on each committee/board agendas. Ad-hoc trainings provided by Ethics Board members if necessary.
8. New Business
 1. 2 vacancies in ethics board at end of June term due to retirements. Two applicants have applied so far, so Council stated that number was insufficient. Openings still exist, and bylaws state that terms of existing members may be extended until qualified/approved replacements are identified.
9. Agenda for next Meeting –
 1. Status of revised Letter of Dismissal EB 2023-01
 2. Training Update (as necessary)

3. Status of new Ethics Board applicants, expiring terms and chair/deputy assignments

10. Next Meeting Date: July 17, 2023 6:30 pm

11. Adjournment – Motion to adjourn by D. Mallon, seconded by D Keating, and passed unanimously.

Adjournment at 4:01 p.m.



Jim Cash, Chair July 17, 2023