

**Call to Order (Attendance, Agenda, Conflict of Interest)**

**Introductions**

**Approval of Agenda for June 1, 2023**

**Approval of Meeting Minutes from March 2, 2023**

**Call for Public Comment**

**Review of Permit Applications**

**Committee Updates**

**Old/New Business**

**Summary of Action Items (*Facilitator*)**

**Adjourn**

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**Call to Order (Attendance, Agenda, Conflict of Interest)**

Chair Susan Hughes called the meeting to order at 2:01 PM. No conflicts of interest were disclosed.

**Commissioners Present:** All commissioners were present: Eric Kortum, Jon Mooallem, Zachary Allen, Blaine Cliver, Susan Hughes, and Rick Chandler.

**COBI Staff and Council Liaison Present:** Kelly Tayara (COBI Senior Planner), Daria Hansen (Public Records Analyst). Clarence Moriwaki (Council Liaison) arrived after the meeting started.

Staff Liaison Tayara amended the agenda; added “Consider a request to Council, asking for financial and staff support for Akio Suyematsu day”.

**Review & Approve Agenda:**

**Motion:** I make a motion to approve the June agenda.

**Mooallem / Cliver:** Passed Unanimously

**Review & Approve Minutes-March 2, 2023:**

**Motion:** I make a motion to approve the March minutes.

**Cliver / Allen:** Passed Unanimously

**Public Comment:**

Wendy O’Connor was present to witness the proceedings and asked questions about the process of applying to register her home on the historic register.

Dwight Sutton, the applicant for Lund Place, provided stories and history of his property.

**Review of Permit Applications:**

Review and discussion of a Local Historic Register Nomination for Lund Place.

**Motion:** Since the property meets the criteria, I make a motion that we vote to add Lund Place to the local register.

**Hughes / Kortum:** Passed Unanimously

Chair Hughes asked commissioners Cliver, Kortum and Allen to form a subcommittee to see if the Lund property would also qualify for the National Registry of Historic Properties. A verbal status report will be provided at the July meeting.

### **Committee Updates:**

- **Identifying Register-eligible Properties:** (Chandler, Kortum and Cliver)

Commissioners discussed property owner outreach and the benefits of listing historic properties on the National Register, the ferry maintenance yard minesweepers building and assessing public interest in a Port Blakely historic district. Commissioner Kortum will develop a questionnaire and present it at the July meeting.

City Liaison Tayara discussed Akio Suyematsu Day and Council timing of approval of the HPC workplan. HPC work should continue in the meantime.

- **Public Education/Public Outreach:** (Allen, Chandler, Mooallem)

Commissioners Allen and Mooallem introduced ideas about having a booth at the Farmer's Market to engage in public outreach. A discussion followed regarding the scheduling process for the City's booth and having a banner created along with educational materials for the public. Commissioner Mooallem will present draft materials for mailings at the July meeting.

- **Suyematsu Farm:** (Hughes, Chandler, Kortum)

Commission discussed Akio Suyematsu Day, planning, materials, and advertising methods. As Akio Suyematsu Day is on the as-yet unapproved HPC Workplan, COBI Liaison Tayara suggested a motion be made to approach the Council to consider the request for funding City staff support for Akio Suyematsu Day, and asked Chair Hughes to specifically address Council at the June 13<sup>th</sup> meeting.

**Motion:** I make the motion to request the Council consider funding and staff support for the Akio Suyematsu event at the June 13 meeting.

**Mooallem / Allen:** Passed Unanimously

### **Summary of action items:**

Chair Hughes read a summary of action items to be completed by the July meeting.

**Old Business-** No old business

### **New Business**

Commission would like to invite Michelle Thompson to present information on CLG recognition of the HPC through the State Historic Preservation Commission.

Chair Hughes would like to meet with City Manager King to discuss clarification about the City's view of the role of HPC, after the presentation by Michelle Thompson.

In honor of Volunteer Appreciation Month, Council Liaison Moriwaki presented each commissioner with a certificate of appreciation and expressed the Council's gratitude for their work.

**Comments-**

Commissioner Cliver stated the importance of HPC to be legitimized by the CLG process and working with the City.

Commissioner Allen reminded the commission about the dedication ceremony for Fort Ward at the Community Hall Building on June 17, from 10-12.

Commissioner Cliver suggested the utilization of the National Park Service preservation briefs.

Council Liaison Moriwaki stated that the Akio Suyematsu Day Proclamation is Evergreen and will automatically renew each year.

Commissioner Allen asked for clarification on past communications and support regarding the Fort Ward Amateur Radio report.

**Adjourn:** The meeting was adjourned at 3:54 PM by Commissioner/Chair Hughes.

Approved by:



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Eric Kortum, Commissioner



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Daria Hansen, Public Records Analyst