



CITY OF  
BAINBRIDGE ISLAND

**Environmental Technical Advisory Committee  
Regular Meeting Minutes  
Thursday, May 18, 2023  
City Hall Chamber Conference Room**

**Call to Order (Attendance, Agenda, Conflict of Interest)**

**Approval of Meeting Minutes from April 20, 2023**

**Council Liaison Report**

**Chair Report**

**COBI Staff Comments**

**Discussion of Aspect Tech Memo to COBI, 4/19/23**

**Discussion of COBI contract with EA for GWMP completion**

**Discussion of Council action on ETAC Workplan for 2023**

**Discussion of SMP and Comp Plan review process**

**Call for Public Comment**

**Adjournment**

**Members Present:**

Charlie Kratzer, Melanie Keenan, Malcolm Gander, and Ben Harrison

**Members Absent:** Patty Charnas (Director, Planning & Community Development), Brian Harmon and Dylan Frazer, (3 vacant positions)

**COBI Staff and City Council Present:**

Ellen Schroer (acting as COBI Liaison for Patty Charnas), Jon Quitslund (Council Liaison), Daria Hansen (Public Records Analyst)

**Meeting called to order at: 3:03 pm**

**Approval of May 18, 2023, Agenda**

**Conflict of Interest:**

ETAC member Harrison stated he would not comment on government-to-government interactions during the EA contract discussion, as he is a stakeholder in discussions with the tribe.

**Review & Approve Minutes – April 20, 2023**

**Motion:** I make a motion to approve the April 20, 2023, minutes, with a minor correction of the spelling of Brian Harmon's last name.

**Kratzer/ Keenan:** Passed Unanimously



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**Council Liaison Report (Jon Quitslund):**

Council Liaison Quitslund updated ETAC members on recent Council progress on the Winslow Subarea Steering Committee, the future ad-hoc Committee Review Sub-Committee, and resumption of the GWMP.

**Chair Report (Charlie Kratzer):**

ETAC Chair Kratzer talked about the review process for the Shoreline Master Plan, Council action on the ETAC workplan, Aspect's GWMP technical memo-changes, and comments on the EA contract.

Discussion followed, including COBI staff support of ETAC, joint committee meetings with UAC, and ETAC's role within COBI's structure. COBI Liaison Schroer explained the City's vision for streamlining all committees and how ETAC will begin working with a liaison from Public Works, as it is more in-line with ETAC's approved workplan.

**COBI Staff/Council Liaison Comments:**

There were no comments by staff. Council Liaison Quitslund commented on the Shoreline Management Plan and the tentatively scheduled Council discussion on July 25<sup>th</sup>.

**Discussion of Aspect Tech Memo to COBI, 4/19/23:**

ETAC member Keenan shared some of the comments she provided to Chris Wierzbicki. ETAC Chair Kratzer shared his commentary on the document, and committee discussed past model comparisons and terminology, basin-by-basin declines in groundwater discharges to surface waters, and mapping and reserving aquifer recharge areas.

**Discussion of COBI contract with EA for GWMP completion:**

Council Liaison Quitslund asked for an update on the GWMP. Discussion followed concerning necessary fundamentals, data, and terminology in developing the GWMP.

**Discussion of Council action on ETAC Workplan for 2023:**

Presentation of the ETAC workplan was made to Council on April 25<sup>th</sup>, which Council passed unanimously. Discussion followed regarding staff comments and how city codes will be modified to reflect ETAC's duties within the code. ETAC member Harrison emphasized the desire to have ongoing discussions with Council and staff about the comments made. Committee discussed the importance of



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incorporating locally knowledgeable residents into the information-gathering and public education/outreach processes.

**Discussion of SMP and Comp Plan review process:**

Council Liaison Quitslund and COBI Liaison Schroer spoke about the new Steering Committee and the new firm that applied to manage the consulting process of the Comprehensive Plan. Discussion followed regarding the process for ETAC and public input and past ETAC involvement.

ETAC member Harrison will investigate setting up a field trip to the Port Gamble Wastewater Treatment Plant.

**Call for Public Comment:** No public comment.

**Meeting adjourned at 5:01 p.m.**

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Charlie Kratzer, Chair

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Daria Hansen, Public Records Analyst