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## MEETING MINUTES

### 1. CALL TO ORDER / ROLL CALL - 3:08 PM

The Civil Service Regular Meeting was held via video conference and was called to order at 3:08 p.m. by Vice Chair Melanie McAllester. In attendance by video were Commissioners, Jo Vander Stoep, Tarry Decker and Don Rulien. Commissioner Shae Daberkow was excused from attending with prior notice. A quorum was present.

### 2. CONFLICT OF INTEREST DISCLOSURE

Each Commissioner reported no new conflict of interest since the last meeting.

### 3. PUBLIC COMMENT

No members of the public were in attendance.

### 4. NEW BUSINESS

#### 1. APPROVE MARCH 3, 2021 REGULAR MEETING MINUTES

MOTION: I move to approve the March 3, 2021 regular meeting minutes

VANDER STOEP/RULIEN: The motion was passed.

#### 2. DISCUSS COMMUNITY REPRESENTATION ON ORAL BOARD PANELS

MOTION: I move to approve adding and advertising for an additional community member to the oral boards. The Commission agreed to adding more platforms for advertising to broaden the community member pool and discussed the application process for community members.

VANDER STOEP/RULIEN: The motion was passed.

### 5. REPORT BY CHIEF OF POLICE

Chief Clark provided a general update on the activities of the police department.

### 6. REPORT BY INTERIM SECRETARY/CHIEF EXAMINER

Secretary/Chief Examiner, Lena Wilson, provided an update on the process of filling the Police Officer position during the second quarter. The Commissioners were reminded to provide their signatures for the record.

### 7. ADJOURNMENT

The meeting was adjourned at 3:33 pm.

Melanie McAllester, Vice Chair for Shae Daberkow, Chair

Lena Wilson, Secretary/Chief Examiner