



MEETING MINUTES

1. CALL TO ORDER / ROLL CALL - 3:02 PM

The Civil Service Regular Meeting was held via video conference and was called to order at 3:02 p.m. by Chair Shae Daberkow. In attendance by video were Commissioners, Melanie McAllester, Jo Vander Stoep and Don Rulien. A quorum was present.

2. CONFLICT OF INTEREST DISCLOSURE

Each Commissioner reported no new conflict of interest since the last meeting.

3. PUBLIC COMMENT

No members of the public were in attendance.

4. NEW BUSINESS

- A. RESOLUTION 2021-01, Appointment of Secretary/Chief Examiner
- B. Approve January 6, 2021 regular meeting minutes

5. EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for public employment

6. APPROVE APPOINTMENT OF SECRETARY/CHIEF EXAMINER

- A. MOTION: I move to appoint Lena Wilson as Secretary/Chief Examiner.
MCALLESTER/VANDER STOEP/RULIEN: The motion passed unanimously.
- B. APPROVE JANUARY 6, 2021 REGULAR MEETING MINUTES
MOTION: I move to approve the January 6, 2021 regular meeting minutes.
MCALLESTER/VANDER STOEP/RULIEN: The motion passed unanimously.

7. REPORT BY CHIEF OF POLICE

Chief Clark provided a general update on the activities of the police department.

8. REPORT BY INTERIM SECRETARY/CHIEF EXAMINER

Kate Brown and newly appointed Secretary/Chief Examiner, Lena Wilson, provided an update on the process of filling the Police Officer position during the second quarter.

9. ADJOURNMENT

The meeting was adjourned at 3:42 pm.

Shae Daberkow, Chair

Lena Wilson, Secretary/Chief Examiner