

COBI ETHICS BOARD

Regular Meeting

Monday, Feb 13, 2023

6:30 PM – 7:00 PM

In-person and Via Zoom

Minutes

1. Call to Order - Meeting was called to order at 6:31 pm. Present were: Jim Cash (Chair), Rafael Escandon (Deputy Chair), Donna Davidson, Rosemary Hollinger, Doña Keating, Ben Woodruff, Andrew Tsoming (legal counsel to Ethics Board), David Mallon and Peggy Nimb (City Staff).

2. Disclosures of Conflict of Interest – None.

3. Approval of the Agenda - Motion to approve the agenda as presented by Donna Davison, seconded by Doña Keating, and passed unanimously.

4. Acceptance of meeting minutes – Minutes of 1/23/2023 were not available prior to this meeting due to a technical issue. Rafael rendered his apologies for this and agreed that these minutes will be included in the packet (in addition to the 2/13/2023 minutes) and distributed in advance of the Ethics Board's next scheduled meeting on 3/20/2023.

5. Review Status of Pending Complaints - No change in status of the 2 previously reported complaints. Two new complaints were received since the December 2022 meeting. Neither was presented to the Board by the Chair because one was incomplete on submission, and the other complaint requires a response from the submitting party. Presentation, if complete and appropriate would occur at next scheduled Ethics Board meeting.

6. Public Comment – No comments from the public were made.

7. Training Sub-Committee Report

Original plan was for a live training of the BI City Council to occur at the 2/14/2023 meeting. BI City Council could not accommodate that time and therefore, live training (also broadcast via Zoom) has been rescheduled to 2/28/2023 with Jim Cash conducting and David Mallon; and potentially Doña Keating being available (live on Zoom or in-person) to support Jim's presentation. Jim, Doña and David to meet following tonight's board meeting to discuss.

BI City Council requested a second live training, preferably conducted during business hours, to occur in council chambers. Date for this training TBD.

BI City Council felt that mandatory training and formal tracking of individual completion was not compulsory. The Board briefly discussed opinions on the matter of mandatory training and may take opportunity to discuss with City Council when available.

8. Draft of 2022 Annual Report discussed, and a motion include 3 revisions was made by Donna Davidson, with a second by David Mallon, and passed unanimously. The revisions were:

1. Modify section pertaining to no complaints received, to include the voluntary request by City Manager for an Ethics Board review, in the summary of the Board's 2022 activities.
2. That the review of the above referenced voluntary submission was respectfully declined by the Ethics Board.
3. Section D1 of the document modified to reflect the anticipated training sessions/schedule for 2023.

9. New Business: No new business discussed.

Doña Keating posed one question to the Board regarding participation on Ethics Board if remote from Bainbridge for extended period of time. Andrew responded with an initial opinion was that there was no official policy known, however, as a general guide, if one meets the criteria of residency on BI, then there was not likely to be any issue with Ethics Board membership.

10. Agenda for next Meeting – Will be determined by status of (new) complaints. Brief update on 2/28/2023 training.

11. Next Meeting Date: March 20, 2023

12. Adjournment – Motion to adjourn by Doña Keating, seconded by Ben Woodruff, and passed unanimously.

Adjournment at 7:00 p.m.



Jim Cash, Chair

3/20/2023