

**Climate Change Advisory Committee Meeting Minutes**  
**January 18, 2023**

Meeting called to order at 5:31 PM by David.

**Roll call:** David, Mike, Julie, Deb, Jens, Steve, Derik, John, Autumn, Leslie, and Kirsten.

**Agenda:** David asked to add 2022 Progress Report and 2023 Workplan to agenda and to add a conversation on City Thread for Accelerated Mobility Playbook.

**Conflicts of interest:** Jens states that he works with a company that does business with PSE, but he is not involved with any projects with PSE at this time.

**Minutes:** Deb suggested changing etech to ETAC. Moved to approve by Deb. Seconded by Jens. Unanimously approved.

**Public Comment:** Susan Loftus “Recommendations for Structure of a Sustainable Transportation Sub-Committee. Susan is a master’s candidate of the UW Sustainable Transportation program and a past STP task force member. Susan’s recommendations are attached to the minutes.

James Rufo-Hill presented his experience as a teacher at Hyla and expressed the hope that he could work the CCAC in the future potentially with his students. James was a form<sup>er</sup> member of the CCAC.

Deb asked if anyone had gotten back to Charles Kratzer about his comments at the last meeting. Mike indicated he had talked with him and will write up what they discussed.

**Action Item:** Mike will write-up his conversation with Charlie.

### **Climate Officer Updates**

Solid Waste Study Update: Autumn indicated that Bainbridge Disposal has provided the City with information on the amount of solid waste generated monthly. This information is important to determine the scope of the issue. Tetra Tech is working on a report and will be done in several months.

**Action Item:** Autumn will continue to update CCAC on the progress of the project.

Equity Lens: Community Disaster Hubs: Autumn indicated that the City have money from the ARAR to install solar and battery storage at disaster hubs. She indicated that Hyla was selected as the location to receive both the solar installation and battery storage. Several other locations were considered (e.g., Waterfront Community Center, BI recreation Center, and Bloedel).

Autumn indicated they used similar criteria used in the Zero Emissions program to evaluate location of underserved populations.

**Action Item:** Autumn will share report to the CCAC when completed.

Future Sustainable Transportation Analyst: The Sustainable Transportation analyst position will be advertised in March. The position will be focused on non-capital projects. Julie asked if it is possible to review job description as we did with the Climate Officer position. Julie volunteered to review.

**Action Item:** Autumn will ask about the CCAC reviewing the ST analyst position description.

City Thread Program: The program has selected COBI among eight other cities to participate in the Accelerated Mobility Playbook. They will be visiting BI on February 14<sup>th</sup>. Autumn asked for a volunteer from the CCAC to attend.

**Action Item:** Mike Cox will attend the February 14 meeting for the CCAC.

CCAC Charter Updates: Autumn asked for comments from the plan to potentially expanding the CCAC to encompass Sustainable Transportation. Several people expressed the opinion that a stand-alone Sustainable Transportation Committee would be better than trying to increase the membership of the CCAC. Several members commented that the scope of Sustainable Transportation is very broad and trying to merge with the CCAC would be a challenge. In addition, several members expressed concern with expanding membership from 9 members to 13 members.

**Action Item:** Autumn will discuss the CCAC comments to Blair.

PSE City Council Study Session: Mike provided an update on the questions for the February 21<sup>st</sup> study session with PSE. The subcommittee will be meeting with PSE on Thursday February 19<sup>th</sup> to discuss the study session.

**Action Item:** Mike will report back to the CCAC on progress with the discussion.

Zero Emissions Recommendations: Mike indicated that he had reached out to Clarissa, the REAC representative to the CCAC, but had not heard back about this issue.

**Action Item:** Mike will reach out and ask Clarissa if she would like to attend the next CCAC to discuss.

Technical Advisory Committee: Mike asked Leslie to discuss the idea of making the CCAC a technical advisory committee. In order to get input, the City is sending out a survey to all committees to gather information related to their committees.

**Action Item:** CCAC members are encouraged to respond to the survey.

Doughnut Economics: Deferred to next meeting.

2022 Progress Report and 2023 Workplan: Mike discussed briefly the 2022 Progress Report and 2023 Workplan. Autumn also indicated is developing her workplan so we should talk about the two work plans.

**Action Item:** Members will provide Mike will input on the 2022 Progress Report and 2023 Workplan and we will discuss at the next CCAC meeting.

Adjourned: 6:59 PM

  
Co-Chair

  
Date