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## MEETING MINUTES

### 1. CALL TO ORDER / ROLL CALL

The Civil Service Regular Meeting was held at City Hall and via video conference and was called to order at 9:00 am by Chair Melanie McAllester. Also in attendance were Commissioners, Tarrell Decker, Susie Burdick, Don Rulien and John Sandage. A quorum was present.

### 2. CONFLICT OF INTEREST DISCLOSURE

Each Commissioner reported no conflicts of interest.

### 3. PUBLIC COMMENT

No members of the public were in attendance

### 4. NEW BUSINESS –

- a. Approve November 1, 2022 meeting minutes  
MOTION: I move to approve the November 1, 2022 meeting minutes  
RULIEN/DECKER: The motion passed.
- b. Elect 2023 Civil Service Commission Chair  
MOTION: I move to approve to elect Tarry Decker as the Chair.  
BURDICK/SANDAGE: The motion passed.
- c. Elect 2023 Civil Service Commission Vice Chair  
MOTION: I move to approve to elect Don Rulien as the Vice Chair.  
DECKER/SANDAGE: The motion passed.
- d. Approve Resolution 2023-01: move regular monthly meeting to the first Monday of the month.  
MOTION: I move to approve Resolution 2023-01.  
RULIEN/DECKER: The motion passed.

### 5. REPORT BY CHIEF OF POLICE

- Chief Clark provided a general update on the activities of the police department.

### 6. REPORT BY SECRETARY/CHIEF EXAMINER

- Secretary/Chief Examiner Brenda Landolt provided an update on upcoming oral boards.

### 7. UPDATE FROM ATTORNEY SCOTT SNYDER

- Disclosed possible conflict of interest and steps taken to ensure separation of duties.

### 8. ADJOURNMENT

The meeting was adjourned at 9:25 am.

Tarrell Decker, Chair

Brenda Landolt, Secretary/Chief Examiner