



**Historic Preservation Commission
Regular Meeting
Thursday, July 6, 2023
2:00 – 4:00 PM
City Council Conference Room, 280 Madison Ave N
Bainbridge Island, WA 98110**

It is recommended that attendance be in-person, in the City Hall Council Conference Room / 280 Madison Ave N, Bainbridge Island, but the meeting is also accessible via Zoom meeting platform.

Please click the link to join the meeting: <https://bainbridgewa.zoom.us/j/86261425455>

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Webinar ID: 862 6142 5455

AGENDA

2:00 PM Call to Order / Attendance / Conflict Disclosure

- Introductions
- Approval of Agenda for July 6, 2023
- Approval of Meeting Minutes from June 1, 2023
- Call for Public Comment

2:10 PM Committee Updates

- Identifying Register-eligible Properties (*Chandler, Cliver, Kortum*)
- Public Outreach (*Allen, Chandler, Mooallem*)
- Suyematsu Farm (*Hughes, with Chandler, Kortum as applicable*)
- Special Subcommittee to Explore Nomination of Lund Place to National Register (*Kortum, Cliver, Allen*)

2:45 PM Old Business

- Renee Argetsinger is nearing completion of the project involving updating the Local Register (Listed and Register-eligible) inventory with parcel numbers, along with properly flagging parcels in permitting database and attaching appropriate standard conditions for development / redevelopment (2022 work plan).

**For special accommodations, please contact Planning & Community
Development 206-780-3750 or at pcd@bainbridgewa.gov**

- Revise proposal to City Council for Akio Suyematsu Day Event (Aug. 20, 2023)

During its June 13, 2023 meeting, the City Council considered and did not approve the proposed request from the HPC to sponsor the event. Subsequently, the Deputy City Manager sent an email to the Commissioners, stating the following:

If the HPC would like to further discuss and amend its plans, here are the points that the Council raised:

- 1) An event at the Suyematsu Farm should be planned as a cooperative effort of all groups involved with this property.
- 2) Council does not want to approve a vinyl banner due to environmental concerns. Nylon was mentioned as a potential alternative.
- 3) The Council used a figure of \$500 for a budget.
- 4) The Council would be willing to consider an alternative proposal that demonstrates broad community support.
- 5) If you'd like as a Commission to discuss and approve an event that is changed as directed by the Council, HPC can do so at its next meeting.
- 6) I will note that if you would like to hold this event at the City-owned property on Day Road, you will need to confer with Friends of the Farms, along with other stakeholders.

The Chair has requested that the revised proposal be scheduled for presentation at the Council's July 7 meeting: That request has been forwarded to the Planning Manager for consideration.

3:45 PM New Business

- Michelle Thompson, Certified Local Government (CLG) Coordinator for the Washington State Department of Historic Preservation, will attend the September 7, 2023 HPC meeting to discuss the CLG program. State Historian Michael Houser may also be in attendance. City staff, Council members and Commissioners will be extended an invitation.
- The HPC is signed up for the City Farmers Market table on August 19, 2023. Please forward any requests for staff support (e.g. posters, hand-outs) to Kelly Tayara at or before the next meeting of the HPC (Aug. 3, 2023)

3:55 PM Summary of Action Items (*Chair*)

4:00 PM Adjourn

Call to Order (Attendance, Agenda, Conflict of Interest)

Introductions

Approval of Agenda for June 1, 2023

Approval of Meeting Minutes from March 2, 2023

Call for Public Comment

Review of Permit Applications

Committee Updates

Old/New Business

Summary of Action Items (*Facilitator*)

Adjourn

Call to Order (Attendance, Agenda, Conflict of Interest)

Chair Susan Hughes called the meeting to order at 2:01 PM. No conflicts of interest were disclosed.

Commissioners Present: All commissioners were present: Eric Kortum, Jon Mooallem, Zachary Allen, Blaine Cliver, Susan Hughes, and Rick Chandler.

COBI Staff and Council Liaison Present: Kelly Tayara (COBI Senior Planner), Daria Hansen (Public Records Analyst). Clarence Moriwaki (Council Liaison) arrived after the meeting started.

Staff Liaison Tayara amended the agenda; added “Consider a request to Council, asking for financial and staff support for Akio Suyematsu day”.

Review & Approve Agenda:

Motion: I make a motion to approve the June agenda.

Mooallem / Cliver: Passed Unanimously

Review & Approve Minutes-March 2, 2023:

Motion: I make a motion to approve the March minutes.

Cliver / Allen: Passed Unanimously

Public Comment:

Wendy O’Connor was present to witness the proceedings and asked questions about the process of applying to register her home on the historic register.

Dwight Sutton, the applicant for Lund Place, provided stories and history of his property.

Review of Permit Applications:

Review and discussion of a Local Historic Register Nomination for Lund Place.

Motion: Since the property meets the criteria, I make a motion that we vote to add Lund Place to the local register.

Hughes / Kortum: Passed Unanimously

Chair Hughes asked commissioners Cliver, Kortum and Allen to form a subcommittee to see if the Lund property would also qualify for the National Registry of Historic Properties. A verbal status report will be provided at the July meeting.

Committee Updates:

- **Identifying Register-eligible Properties:** (Chandler, Kortum and Cliver)

Commissioners discussed property owner outreach and the benefits of listing historic properties on the National Register, the ferry maintenance yard minesweepers building and assessing public interest in a Port Blakely historic district. Commissioner Kortum will develop a questionnaire and present it at the July meeting.

City Liaison Tayara discussed Akio Suyematsu Day and Council timing of approval of the HPC workplan. HPC work should continue in the meantime.

- **Public Education/Public Outreach:** (Allen, Chandler, Mooallem)

Commissioners Allen and Mooallem introduced ideas about having a booth at the Farmer's Market to engage in public outreach. A discussion followed regarding the scheduling process for the City's booth and having a banner created along with educational materials for the public. Commissioner Mooallem will present draft materials for mailings at the July meeting.

- **Suyematsu Farm:** (Hughes, Chandler, Kortum)

Commission discussed Akio Suyematsu Day, planning, materials, and advertising methods. As Akio Suyematsu Day is on the as-yet unapproved HPC Workplan, COBI Liaison Tayara suggested a motion be made to approach the Council to consider the request for funding City staff support for Akio Suyematsu Day, and asked Chair Hughes to specifically address Council at the June 13th meeting.

Motion: I make the motion to request the Council consider funding and staff support for the Akio Suyematsu event at the June 13 meeting.

Mooallem / Allen: Passed Unanimously

Summary of action items:

Chair Hughes read a summary of action items to be completed by the July meeting.

Old Business- No old business

New Business

Commission would like to invite Michelle Thompson to present information on CLG recognition of the HPC through the State Historic Preservation Commission.

Chair Hughes would like to meet with City Manager King to discuss clarification about the City's view of the role of HPC, after the presentation by Michelle Thompson.

In honor of Volunteer Appreciation Month, Council Liaison Moriwaki presented each commissioner with a certificate of appreciation and expressed the Council's gratitude for their work.

Comments-

Commissioner Cliver stated the importance of HPC to be legitimized by the CLG process and working with the City.

Commissioner Allen reminded the commission about the dedication ceremony for Fort Ward at the Community Hall Building on June 17, from 10-12.

Commissioner Cliver suggested the utilization of the National Park Service preservation briefs.

Council Liaison Moriwaki stated that the Akio Suyematsu Day Proclamation is Evergreen and will automatically renew each year.

Commissioner Allen asked for clarification on past communications and support regarding the Fort Ward Amateur Radio report.

Adjourn: The meeting was adjourned at 3:54 PM by Commissioner/Chair Hughes.

Approved by:

Susan Hughes, Chair

Daria Hansen, Public Records Analyst