



CITY OF
BAINBRIDGE ISLAND

Cultural Funding Advisory Task Force
Presentation Meeting
Monday, October 30, 2023
10:00 AM
Council Conference Room
+Zoom Webinar

The Cultural Funding Advisory Task Force will hold this meeting in person and using a virtual Zoom Webinar platform. Members of the public will be able to attend in person at City Hall or on Zoom.

Please click the link below to join:
<https://bainbridgewa.zoom.us/j/87617049362>
Telephone: 1-253-215-8782
Webinar ID: 876 1704 9362

Agenda

Members	Stefan Goldby Lisa Horn Michael Lisagor	Amanda Maier Nicole Romine
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Liaison Councilmember Clarence Moriwaki

Also Attending Brittany Kirk, Cloudbreak Collective, Facilitator

Meeting Goals

- Receive Presentations
10 am - Noon
1 pm - 3 pm

Call to Order / Agenda Approval / Approve October 10 and 23, 2023 Minutes / Conflict of Interest Disclosure

Public Comment

Applicant Presentations

Next Meeting Date and Topic

- Friday, November 3 (9-11 am) – Deliberations

Adjournment



CITY OF
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CULTURAL FUNDING ADVISORY TASK FORCE
TUESDAY, OCTOBER 10, 2023
ORIENTATION MEETING
COUNCIL CONFERENCE ROOM
+ ZOOM WEBINAR

IN ATTENDANCE:

- Michael Lisagor
- Lisa Horn
- Stefan Goldby
- Nicole Romine
- Amanda Maier
- Brittany Kirk, Cloudbreak Collective (facilitator)
- Adam Nebenzahl, City of Bainbridge Island

MEETING MINUTES

CALL TO ORDER / APPROVE AGENDA

INTRODUCTIONS

CONFLICT OF INTEREST DISCLOSURE

- Conflicts of Interest
 - Brittany Kirk, Bloedel Reserve – *note that Brittany does not vote on funding decisions.*
- Notable Involvement in Applicant Organizations (not conflicts):
 - Stefan Goldby – initial co-chair of the Bainbridge Arts District which was a project of Arts & Humanities Bainbridge
 - Lisa Horn – works for West Sound Wildlife Shelter which is a tenant of Bloedel Reserve

DETERMINED GROUND RULES FOR DISCUSSION

- Show up! Be present.
- Come prepared.
- Be thoughtful.
- Be respectful of fellow committee members and applicants.
- Allow everyone to speak uninterrupted. Hear from people who say less.
- Work toward consensus .

DISCUSSED OUR ROLE AS A TASK FORCE

See slides.

DISCUSSED TASK FORCE LOGISTICS

Note: two applicants are ineligible: Filipino American Community of Bainbridge Island and Vicinity, and Peaceful Morning Farm

Decisions made:

- 1) Applicant presentations will be up to 15 minutes per presenter, will take place on one day (rather than two days), and will allow slides as an optional accompaniment to presentations. Brittany as the



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facilitator will remind applicants slides are optional and should be mostly visuals rather than a restatement of their written proposals.

- 2) Dates for upcoming meetings:
 - Meeting 2 - 10/23 9:30 to 10:30am (initial proposal review)
 - Meeting 3 and 4 - 10/30 10am to 12pm and 1pm to 3pm (applicant presentations)
 - Meeting 5 - 11/2 9am to 11am (deliberations and decisions)
- 3) By the 10/23 meeting, each Task Force member will read through all applications and make note of any questions you have for the task force, as well as any questions you have for the applicant. We will decide together whether we will email these questions to the applicant ahead of time or ask them during their presentation.
- 4) By the final deliberations meeting on 11/3, each Task Force member will read through all applications again, and consider presentations, in order to score applications using the rubric in the RFP as well as a spreadsheet provided by Brittany.

REVIEWED 2023-25 CULTURAL FUNDING FUNDING GRANT REVIEW PROCESS (SEE SLIDES)

ADJOURNMENT



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MONDAY, OCTOBER 23, 2023
INITIAL PROPOSAL REVIEW
COUNCIL CONFERENCE ROOM
+ ZOOM WEBINAR

IN ATTENDANCE:

- Michael Lisagor
- Stefan Goldby
- Nicole Romine
- Amanda Maier
- Brittany Kirk, Cloudbreak Collective (facilitator)
- Roz Lassoff, City of Bainbridge Island

MEETING MINUTES

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DISCUSSION:

- Reviewed the shared [Score Sheet](#). Each task force member should complete their scores by no later than the evening of Thursday, November 2, 2023, the day before our final meeting.
- Reviewed general questions and clarifiers, including:
 - The City's review of applications led to:
 - 2 applicants were disqualified
 - Ovation!'s application was uncovered from City spam folders and added to the list
 - 1 application (Arts & Humanities Bainbridge) was asked to revise their request to equal no greater than \$50K, which is the limit for this funding.
 - General operating requests are unrestricted in use, and were not required to complete the "Use of Funds" sheet of the application, however, the task force may ask applicants follow up questions about how they might use unrestricted funds.
 - Whether an applicant received previous COBI funding is not part of the scoring rubric set by Council, however, task force members may decide to consider that as part of their individual assessment of each application's sustainability or need.
- Identified any questions we have at this time about applications – see attached list. Brittany will share a preview with applicants what types of questions they should expect the task force to ask them, so that they can prepare and/or look information up as needed.

REMINDER OF NEXT MEETINGS

- Meeting 3 and 4 - Monday, 10/30 10am to 12pm and 1pm to 3pm (Applicant Presentations)
- Meeting 5 - Friday, 11/3 9am to 11am (Deliberations and Decisions)

ADJOURNMENT



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ATTACHMENT TO MINUTES: PRELIMINARY TASK FORCE QUESTIONS FOR PRESENTERS

Amabile

- Explain: what is your off-island activity? Are staff located off island? Do you ask for funds from other cities/municipalities too?

Arts & Humanities Bainbridge

- You have listed 7 ambitious projects for the next several years but no additional project management resources. Are you doing more with the same number of people? Help us understand how you will accomplish those goals.
- How does this cash directly impact your ability to achieve your goals?
- Why did your funding request go up in year two, but your reach did not?

Bainbridge Chorale

- Impact numbers seem general and not necessarily tied to this funding request. Is that correct?
- Elaborate: how do you work or compete with other choirs such as Amabile?
- You said, 30% of tickets were purchased by patrons from off island. Is that 30% people coming to the island to go to events, or to attend events elsewhere?

Bainbridge Island Film Festival

- How does this align or differ from your LTAC or other government grant requests?
- Clarify: you are no longer fiscally sponsored by A&HB, right?
- By the end of 2025, what will this money have helped you achieve?

Bainbridge Island Historical Museum

- We'd like to hear more about the fundraising company you are working with – can you share more details about this arrangement?

Bainbridge Island Japanese American Community

- Why now come for COBI funding when this event has been successful in the past – how did you fund it in the past? Was there a COVID break?
- What is the BISD charge in your budget?

Bainbridge Island Poet Laureate Program



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- Explain a little bit about the change in your fiscal sponsor (AHB to Barn) and your current structure?

Bainbridge Island Youth Orchestra

- Are you paying the composer to compose the second new piece?
- Could you recoup some of the money, by having the composer share ongoing revenues generated by the piece commissioned?
- Explain more about your approach to DEI?

Bainbridge Performing Arts

- No questions right now.

Bloedel Reserve

- Explain more about your approach to DEI? What are some of the metrics/goals you are aiming for?
- Share more about your collaboration efforts. Can you share some specific examples?

IslandWood

- This is a small piece of a much larger budget. We see 80% of the request going to staff time – can you explain what led you to request that much towards staffing?

Kids Discovery Museum

- Is there a way to track free/reduced program for residents vs. visitors?

Vitalize Kitsap

- Why are you asking for less money in year two compared to year one?

WEAVE Presents

- Can you provide a little more clarity on your impact numbers for years one and years two?

Ovation!

- Could you please share more information about the metrics you anticipate in years one and two? This part of the application was blank.