

HUMAN SERVICES FUNDING ADVISORY
COMMITTEE
MONDAY, OCTOBER 15, 2018
5:00 PM – 8:00 PM
CITY HALL
COUNCIL CHAMBERS
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA 98110

AGENDA

MEMBERS: SUSAN BUCKLES JACK MACARTHUR

ASAPH GLOSSER PAUL STUMME-DIERS REEVE FRITCHMAN STEPHEN WALKER

CO-CHAIRS: COUNCILMEMBER MATTHEW TIRMAN

COUNCILMEMBER LESLIE SCHNEIDER

5:00 CALL TO ORDER

ACCEPT THE AGENDA

MEETING MINUTES FROM SEPTEMBER 17, 2018

5:10 APPLICANT PRESENTATIONS (5 MINUTES EACH

FOLLOWED BY 5 MINUTES QUESTION AND ANSWER

BETWEEN COMMITTEE AND APPLICANT)

8:00 ADJOURNMENT



Human Services Funding Advisory Committee Monday, September 17, 2018 5:00 PM – 7:00 PM City Hall Council Conference Room 280 Madison Avenue North

BAINBRIDGE ISLAND, WA 98110

MINUTES

ATTENDING HSFAC MEMBERS: SUSAN BUCKLES JACK MACARTHUR

STEPHEN WALKER PAUL STUMME-DIERS

Reeve Fritchman

CO-CHAIRS: MATTHEW TIRMAN

Leslie Schneider

ALSO ATTENDING: LESLIE SILVERMAN, PHILANTHROPY NORTHWEST

ROBBIE SEPLER, DEPUTY CITY ATTORNEY

ABSENT: ASAPH GLOSSER, HSFAC MEMBER

COUNCILMEMBER MATTHEW TIRMAN CALLED THE MEETING TO ORDER AT 5:00 PM.

THE AGENDA FOR THE MEETING WAS APPROVED. IT WAS SUGGESTED THAT A) "CONFLICT OF INTEREST" BE ADDED TO THE AGENDA FOR FUTURE MEETINGS WHEN THE ORIENTATION IS SCHEDULED FOR CITIZEN PEER REVIEWERS AND B) WE ALLOW SUFFICIENT TIME FOR PUBLIC COMMENT ON THE AGENDA.

PHILANTHROPY NORTHWEST CONSULTANT FACILITATED THE MEETING BEGINNING WITH INTRODUCTIONS AND OVERVIEW OF AGENDA.

THE HSFAC MEMBERS (THE "COMMITTEE") HEARD A PRESENTATION ABOUT THE OPEN PUBLIC MEETINGS ACT AND PUBLIC RECORDS ACT TRAINING LED BY ROBBIE SEPLER, DEPUTY CITY ATTORNEY.

The Committee Reviewed upcoming meeting dates (including agreement on the added meeting date of October 10th), discussed purpose of citizen panel, expectations of role and vision for success in how committee will reach a set of funding recommendations for Council's Consideration. Helpful tips about managing the review process were also offered by members who have previously served on the Committee.

A COMMITTEE MEMBER RAISED A CONCERN AROUND THE COMPRESSED NATURE OF THE OCTOBER MEETINGS AND REVIEW MEMBERS WHO HAVE SERVED IN THIS CAPACITY IN PREVIOUS CYCLE COMMENTED THAT THE TIME IS TIGHTER BETWEEN MEETINGS. THIS WAS NOTED AND WILL BE A CONSIDERATION WHEN SETTING THE TIMELINE FOR FUTURE CYCLES. IT WAS ALSO NOTED THAT MORE PROPOSALS WERE SUBMITTED THAN IN PRIOR YEARS.



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PHILANTHROPY NORTHWEST CONSULTANT LESLIE SILVERMAN LED A WALKTHROUGH OF THE RFP TO FAMILIARIZE COMMITTEE WITH WHAT IS BEING ASKED OF APPLICANTS, CHANGES FROM PRIOR CYCLE, AND PROVIDED A BRIEF INTRODUCTION TO ELEMENTS OF A SUCCESSFUL GRANT REVIEW PROCESS.

CO- CHAIRS ALSO DISCUSSED THEIR ROLE TO ATTEND THE FUTURE REVIEW DISCUSSION MEETINGS AND PRESENTATIONS BY APPLICANTS TO LEARN ABOUT THE PROPOSALS AND BE ABLE TO ADDRESS QUESTIONS BY COUNCILMEMBERS WHEN THE RECOMMENDATIONS ARE PUT FORTH FOR A VOTE.

The meeting was adjour	rned at 6:55 PM.		
LESLIE SCHNEIDER	Date	MATTHEW TIRMAN	DATE