



CITY OF  
BAINBRIDGE ISLAND

**Historic Preservation Commission  
Regular Meeting  
Thursday, September 7, 2023  
2:00 – 4:00 PM  
Location: City Council Conference Room, 280 Madison Ave N  
Bainbridge Island, WA 98110**

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It is recommended that attendance be in-person, but the meeting is also accessible via Zoom.

Please click the link to join the meeting: <https://bainbridgewa.zoom.us/j/86261425455>

Or One tap mobile: +12532158782,,86261425455# US (Tacoma) +12532050468,,86261425455# US

**Webinar ID: 862 6142 5455**

## AGENDA

2:00 PM Call to Order / Attendance / Conflict Disclosure

- Introductions
- Approval of Agenda for September 7, 2023
- Approval of Meeting Minutes from August 3, 2023
- Call for Public Comment

2:10 PM Committee Updates

- Identifying Register-eligible Properties (*Chandler, Cliver, Kortum*)
- Public Outreach (*Allen, Chandler, Mooallem*)
- Comprehensive Plan Update (*Kortum, Cliver, Allen, Mooallem, Hughes*)

2:40 PM Review of Permit Applications

- Application for Demolition

Demolition of a house which is over 50 years old: Review is by policy of the Director of Planning and Community Development. The Commission may submit advisory, non-binding comment to the Building Official.

- **Project:** Point White Drive Residence Demolition / 3708 Point White Drive / Submitted: 8/10/2023

**Project File:** [BLD52137 R-DEM](#) (See 'Permit Notes')

2:50 PM New Business

2:55 PM Summary of Action Items (*Chair*)

3:00 PM Adjourn

**For special accommodations, please contact Planning & Community  
Development 206-780-3750 or at [pcd@bainbridgewa.gov](mailto:pcd@bainbridgewa.gov)**

Call to Order (Attendance, Agenda, Conflict of Interest)

Introductions

Approval of Agenda for August 3, 2023

Approval of Meeting Minutes from June 6, 2023

Call for Public Comment

Presentation on Historic Markers- Jim McNett & Dave Williams

Committee Updates

Old/New Business

Adjourn

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**Call to Order (Attendance, Agenda, Conflict of Interest)**

Chair Hughes called the meeting to order at 2:04 p.m. There were no conflicts of interest disclosed.

**Commissioners in Attendance:**

Blaine Cliver, Eric Kortum, Jon Mooallem, Rick Chandler, Susan Hughes.

Zachary Allen attended via Zoom.

Absent or excused: None

**City Staff in Attendance:**

Kelly Tayara, COBI Senior Planner and Daria Hansen, Public Records Analyst.

Council liaison Clarence Moriwaki was not present.

**Guests:**

Jim McNett, David Williams, Mike Reese, and Amber Buell

**Review & Approve Agenda:**

**Motion:** I move to approve the August 3, 2023, agenda as presented.

**Kortum/Chandler:** Approved unanimously

**Review & Approve Minutes:**

**Motion:** I move to approve the July 6, 2023, meeting minutes.

**Cliver/Chandler:** Approved unanimously

**Call for Public Comment:** No public comment

**Presentation on Historic Markers-** Jim McNett & David Williams

Jim and Dave presented the commissioners with a spreadsheet/matrix of properties, structures, landscapes, and places that retained historical significance on Bainbridge Island. They outlined how they envision the involvement of HPC in coordinating with the City, Parks Department, the

Historical Museum and Private citizens in developing an informative signage program for historical sites. Specific components of this program would include keeping the matrix updated, determining priority status of sites, asking the museum to research the sites, and creating an informative sign for each location. Sign types and locations, responsibility for costs and maintenance were discussed. David suggested a pilot project with 5 sites to receive signage within the next year.

What is the process for HPC to formally participate in this project? Kelly will add it as an amendment to the HPC workplan, outlining the scope of work, and will forward to Council for review.

Discussion followed on which members would be willing to take responsibility for this project; commissioners Cliver, Chandler and Kortum volunteered, as it aligns with their subcommittee on Identifying register-eligible properties.

### **Committee Updates:**

- **Identifying Register-eligible Properties-**

Items were covered during discussion with Jim and Dave.

- **Public Outreach**

Previous plans for Akio Suyematsu Day are no longer an HPC project, at this time. Focus will shift to other ways to engage the public with historic sites at the August 19<sup>th</sup> Farmers Market booth. Suggestions were: the tree registry, providing a list for the public to see if their homes/properties are registry-eligible and informing them of how to get on the register, and having a petition to protect the old police station building. Generally informing the public of the role and duties of HPC is important. Discussion followed. Kelly will provide posters, flyers, and some supplies. Commissioners Hughes, Kortum, Cliver and Chandler will share in manning the booth. Commissioners Kortum, Chandler and Mooallem will develop promotional ideas for the booth.

- **Suyematsu Farm**

Chair Hughes suggested that this subcommittee be dissolved since many functions have been taken over by the Suyematsu Family Alliance. In its place, she suggested that HPC get involved with the development of COBI's comprehensive plan, as it pertains to cultural elements. The goal would be to insert interest in historical information into the planning process. Kelly provided a brief overview of how a plan is created and provided suggestions on how best to have HPC goals included. Discussion followed.

Commissioners Kortum, Mooallem, Allen and Chandler volunteered as members, with Susan acting as the Chair.

### **Old Business**

### **Grow House-**

Following up on his public comment in July and request for HPC input on his restoration projects at Grow House, Eric Fredricks presented the commissioners with detailed plans regarding processes for reconstruction, materials, and goals for improving the property while simultaneously maintaining its historical elements. He brought in siding material and reconstructed windows as visual examples. Discussion followed. Eric asked for HPC's approval to move forward.

**Motion:** I move that we approve the repairs as presented by Eric Fredricks to Grow House.

**Cliver/Kortum:** Approved unanimously

### **New Business**

#### **HPC Review of demolition application for old Police Station-**

The Council has decided to demolish the old Police Station building (a structure listed as register-eligible) and has set aside money for this purpose. Once the City applies for a permit, they will need to submit a report to the HPC, documenting the process. HPC will have 30 days to review, at which point they can make suggestions before the application moves forward to the planning director. Discussion followed about a seismic feasibility study, alternatives and updating the municipal code to allow the HPC to become involved at an earlier stage of the process in the future. As HPC would like to add commentary to the report, this issue will be revisited at the November meeting.

#### **Akio Suyematsu Day-**

Senior planner, Tayara, read an email from Deputy City Manager, Ellen Schroer, indicating that the Akio Suyematsu Day celebration will be postponed until next year, based on the outcome of the determination on the historic district.

Additionally, the Suyematsu Family Alliance has postponed their private celebrations until later this Fall.

This item is now off the HPC agenda.

Commissioner Cliver passed around a technical brief from the National Parks Service. Discussion followed about preservation recommendations and putting Grow House on the historic list. Commissioner Cliver will contact Eric Fredricks about completing an application.

#### **Winslow Subarea Plan Community Visioning Workshops-**

Not discussed due to time constraints.

#### **Fort Ward Historic District-**

Chair Hughes started a discussion about how much this district has been modified over the years and asked the commissioners to think about whether there is any historical value left. When a property is put on the National Register, it needs to meet a criteria of integrity, which Fort Ward no longer does. It may be prudent for the HPC to re-evaluate whether to continue to designate

Fort Ward as a historic district. If it is decided to keep its designation, a stricter stance with City and Parks management of the property would be required. Future discussions will be held in October/November.

**Adjourn: Chair Hughes adjourned the meeting at 4:18 p.m.**

Approved by:

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Susan Hughes, Chair

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Daria Hansen, Public Records Analyst

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