



**Steering Committee -
 Winslow Subarea Plan Update &
 Comprehensive Plan Periodic Review**
Thursday, August 10, 2023
3:30 – 5:00 PM
City Council Conference Room, 280 Madison Ave N
Bainbridge Island, WA 98110

Meeting of the Steering Committee Overseeing the
 Winslow Subarea Plan Update and the Comprehensive Plan Periodic Review

Thursday, August 10, 2023

City Council Conference Room

<https://bainbridgewa.zoom.us/j/85074579238>

This meeting will be recorded

AGENDA

Welcome/Discussion of July 13th Meeting Notes

Meeting Topics:

- Winslow Vision Statement
 - Winslow Subarea Plan community engagement next steps
- Comprehensive Plan Community Engagement
 - Work plan next steps
- Community Engagement Discussion Next Steps – both projects
- Next Meeting Agenda

Upcoming Agenda Items (Dates Tentative)	
Steering Committee Meeting Date	Topics for Consideration
	Scoping, Integrated EIS, Alternatives Discussion
	Housing Action Plan Implementation – Relationship to Comprehensive Plan and Winslow Subarea Plan
	Equity Analysis Process and Opportunities
	Climate Lens Process and Opportunities
	Environmental Impact Statement Summary
	Comprehensive Plan General Discretionary Amendments
	Preferred Alternative for Winslow

**For special accommodations, please contact Planning & Community
 Development 206-780-3750 or at pcd@bainbridgewa.gov**



Meeting of the Steering Committee Overseeing the Winslow Subarea Plan Update and the
Comprehensive Plan Periodic Review

Thursday, July 13, 2023

3:30 – 5:00 PM

Participants: Councilmembers Kirsten Hytopoulos, Jon Quitslund, Leslie Schneider; Planning Commissioners Ashley Mathews, Sean Sullivan, Sarah Blossom; Planning Director Patty Charnas; Facilitator Patricia Davis; Comprehensive Plan consultant Ryan Hughes (Nexus Planning); and Winslow Subarea Plan consultant Adam Amrhein (LMN Architects)

Meeting Agenda

Welcome/Discussion of July 13th Meeting Notes

Agenda Topics

- Winslow Subarea Plan Draft Vision and Upcoming Community Engagement Activities
- Comprehensive Plan – Staff Proposal Regarding Scoping Process and Land Use Reclassification Requests
- Steering Committee Discussion on Outreach Ideas and Promotion for Comprehensive Plan and Winslow Subarea Plan September Community Engagement Activities

Review of ground rules –

- Emphasis on preparation for agenda and response from attendees – meet deadlines and keep records.
- Review role of the steering committee – a consultative body. Provide feedback. Provide recommendations.

Meeting notes review by the Steering Committee

- *Specific feedback on the notes from the Steering Committee:* The more detailed, the better. There was enough detail. Steering Committee meetings should include a discussion of next and future meeting agenda topics.
- To the extent practicable Steering Committee members may wish to note how and why their comments and feedback relate to aspects of the planning projects, so that these thought processes are better captured in meeting notes.

Winslow Subarea Plan Emerging Vision Document:

An overview of the Winslow subarea plan project was given. Community engagement activities conducted since the beginning of the start of the subarea plan were described and results from



those activities summarized. To date, 16 workshops and meetings have been held and feedback from approximately 1500 people has been recorded.

There will be two open houses for the next step in the Winslow Subarea Plan update project. An in person Open house will be on July 20 from 6 to 8 in city hall council chambers. The following week will be an online version. The Steering Committee members will attend and will sit at the breakout tables. Both open houses will involve reviewing constraints, emerging opportunities, and applying certain lenses to address the future.

The goal of the workshop is to utilize community feedback to refine a vision statement that will help guide the rest of the project.

Steering Committee discussed the draft 'emerging vision document' including some circulated written suggestions. This feedback was captured, and the next Steering Committee meeting will discuss the vision statement further.

Updates Comp Plan

The relationship between the Comprehensive Plan and the Winslow Subarea Plan was explained. While state law requires that the Comprehensive Plan be updated and adopted by December 2024, it is likely that the City may go beyond that due date. This would be partly due to the strong desire to conduct community engagement and ensure citizen participation. Feedback from the Steering Committee meeting on June 8th influenced the Comprehensive Plan project timeline in that initial community engagement has been shifted from the summer to the fall.

During the comprehensive plan scoping process, citizens will be able to submit land use reclassification requests and suggestions related to comprehensive plan goals and policies. Steering Committee members emphasized the importance of clarity to avoid confusion regarding the difference between the comprehensive plan reclassification requests and the triennial, formal amendment process.

Consideration of reclassification and other citizen ideas will be considered through the lens of: alignment to vision, goals and policies, capacity, new mandates, ability to meet housing, population, and job targets, and to avoid or minimize adverse impacts.

Outreach Ideas and Promotion for the Comprehensive Plan and Winslow Subarea Plan September Community Engagement Activities:

Steering Committee members proposed the following ideas regarding outreach and promotion for September community engagement activities.

- Reader Board
- Banner
- NAACP – special groups



- League of women voters – delve into civic organizations.
- Large sign in front of City Hall
- Posters and signage for those coming off the ferry – walk-ons.
- Bulletin boards
- Schools outreach – social media
- social sites
- Schools
- Publicize elements of the comp plan to gain interest by element-limited agendas.
- Advisory boards
- High visibility
- Tidelands (publications)
- Slide show
- Transit

Upcoming Agenda Items (Dates Tentative)	
Steering Committee Meeting Date	Topics for Consideration
August 10, 2023	<ul style="list-style-type: none"> • Winslow Draft Alternatives Overview, • September Outreach Check In, • Comprehensive Plan Work Plan Check-In, • Public engagement ideas, what is the structure? What will we be reviewing?
September 14, 2023	Housing Action Plan Implementation – Relationship to Comprehensive Plan and Winslow Subarea Plan, Lenses and how they are going to work
Future Topics	Equity Analysis Process and Opportunities
	Climate Lens Process and Opportunities
	Environmental Impact Statement Summary
	Comprehensive Plan General Discretionary Amendments
	Preferred Alternative for Winslow



Summarized Feedback on Meeting Notes from Steering Committee members

Winslow Subarea Plan – Visioning Workshops

It will be important to see what the in-person workshop and rescheduled virtual workshop provide in terms of community feedback on vision elements and what the draft final vision is. It is also important to see how the results from the visioning workshops will be used to develop the alternatives for Winslow.

Comprehensive Plan – Scoping Process

Much more detail and clarity are needed on the comprehensive plan scoping process, including the opportunities for reclassification requests. Clear communication is needed so that community members understand how they can provide ideas, desired outcomes and proposals to be considered in the updating of the Comprehensive Plan. The public might expect that there will be a review of individual plan elements and what does that look like. Also, has the project team identified particular stakeholder groups to meet with on various elements of the Comprehensive Plan?

Housing Action Plan

The development of alternatives for both the Winslow Subarea Plan and the Comprehensive Plan should incorporate the priority actions of the recently completed Housing Action Plan. Both projects are great opportunities to see the actions on the Housing Action Plan move forward.

Public Engagement

There is a desire for the Steering Committee to discuss a proposal for a public process to imagine possibilities for public gathering spaces.

Storefront windows along Winslow Way are a great place to post information about the planning projects and ways for the public to get involved. The City should consider walking and asking Winslow Way businesses if they would be willing to post flyers much like other interest groups do.

2024 Comprehensive Plan Periodic Update

Agenda

Community Workshop

City Hall Council Chambers
280 Madison Ave N, Bainbridge Island, WA 98110

Wednesday, September 27

Time	Activity
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4:00 pm

"Soft Opening"

Facilitator Notes: This "soft opening" is intended as a casual conversation about the City's planning processes, allowing visitors to review workshop materials in advance, chat with project staff, and get to know more about the Winslow Subarea Plan and the periodic Comprehensive Plan update. Those interested in attending this part of the evening can:

- *Speak with us directly - we're here to listen and learn, so tell us what you think!*
- *Check out the various displays and maps*
- *Share your ideas by jotting down notes on any of the maps or materials*
- *Consider the worksheets (take one for friends!)*

6:00 pm **Community Workshop**

Presentation (City Staff, Consultant)

Facilitator Notes: Slides and materials covering plan background, analysis of existing policy, orientation interview findings, activity introduction

Activity – Vision/Issues Assessment/Scoping (Participant groups)

Facilitator Notes: Reviewing the adopted 2016 vision, verifying issues, guiding outreach approach, scoping the EIS, with facilitated summary and report out

8:00 pm **Wrap up/Adjourn (Consultant)**

- *Q/A*
- *Online availability*
- *Next steps*

Thank you very much for your participation in this process. Results will help define local desires and objectives for Bainbridge Island's future, shaping policies guiding the City's efforts and investment. Sign up for notifications regarding future participation opportunities and project announcements: www.bainbridgewa.gov/List.aspx

Project Contacts:

Nexus Planning Group

Ryan Hughes, AICP, Consultant team lead
509-822-9113
ryan@nexusplanningservices.com

City of Bainbridge Island

Peter Best, Senior Planner
206-780-3719
pbest@bainbridgewa.gov