



**Environmental Technical Advisory Committee  
Regular Meeting  
Thursday, July 20, 2023  
3:00 – 4:00 PM  
City Council Conference Room, 280 Madison Ave N  
Bainbridge Island, WA 98110**

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It is recommended that attendance be in-person, in the City Hall Council Conference Room / 280 Madison Ave N, Bainbridge Island, but the meeting is also accessible via Zoom meeting platform.

Join from a PC, Mac, iPad, iPhone, or Android device:  
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Description: Environmental Technical Advisory Committee Regular Meeting

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Call-In Number: 206-780-8633

### **Agenda For July 20, 2023, ETAC Meeting**

#### **Call to Order / Roll Call / Accept or Modify Agenda / Conflict of Interest Disclosure**

**Members:** Dylan Frazer Ben Harrison  
Melanie Keenan Malcolm Gander  
Charlie Kratzer Brian Harmon

**Council Liaison:** Jon Quitslund

**COBI Staff:** Daria Hansen, Public Records Analyst; Patty Charnas, Director, Planning and Community Development

#### **Approval of Agenda**

**Approval of Minutes** – June 15, 2023 (5 Min)

**Council Liaison Report** – Jon Quitslund (10 Min)

**Chair Report** – Charlie Kratzer (15 Min)

**Discussion of GWMP status** – All (15 min)

**Discussion of SMP and Comp Plan review process** – All (10 min)

**Public Comment** (5 Min)

**Adjournment**



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**Call to Order (Attendance, Agenda, Ethics)**  
**Approval of Meeting Minutes from May 18, 2023**  
**Discussion of SMP and Comp Plan review process**  
**Chair Report**  
**COBI Staff Comments**  
**Discussion of Aspect Tech Memo to COBI, 4/19/23**  
**Discussion of Council action on ETAC Workplan for 2023**  
**Call for Public Comment**  
**Council Liaison Report**  
**Adjournment**

**Members Present:**

Charlie Kratzer was in person, Melanie Keenan, Malcolm Gander, Ben Harrison, and Dylan Frazer participated via Zoom.

**Members Absent:** Brian Harmon, (3 vacant positions)

**COBI Staff and City Council Present:**

Patty Charnas (Director, Planning & Community Development), Daria Hansen (Public Records Analyst), Jon Quitslund (Council Liaison) came to the meeting late (3:55 PM).

**Meeting called to order at: 3:00 PM**

**Approval of June 15, 2023, Agenda**

Director Charnas requested to present her information at the beginning of the meeting and the committee members approved.

**Review & Approve Minutes – May 18, 2023**

**Motion:** I make a motion to approve the May 18, 2023, minutes

**Kratzer/Keenan:** Passed Unanimously

**Discussion of SMP and Comp Plan review process:**

Director Charnas updated the committee members on the new Steering Committee formed to oversee the review and updating of the Subarea and Winslow Master Plans, so they are in compliance with new Washington State planning laws. A discussion followed on community engagement approaches and how



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ETAC can contribute to plan updates. The Shoreline Master Plan process is set to begin in September or October. Director Charnas will present ETAC with a workplan and a schedule at a future meeting.

**Chair Report (Charlie Kratzer):**

Committee Chair Kratzer encouraged other members to get familiar with the Comprehensive Plan to determine the best ways ETAC can be involved and advised that a good way to engage with Council members on these issues was to attend Ward meetings.

The GWMP contract was approved by Council on Tuesday; EA is now able to complete the plan.

Discussion followed regarding ETAC contact with the EA consultant at regular points to ensure the accurate inclusion of data and the possibility of working with an assigned staff member on these issues.

**Discussion of Aspect Tech Memo to COBI, 4/19/23:**

Nothing much has changed since the last meeting. Aspect was bought by Geosyntech. Discussion followed about Aspect's modeling scenarios and the GWMP subcommittee's comments, and the importance of dialogue with staff and the consultant.

Committee members Keenan and Gander mentioned their list of declining well water at specific sites and observable trends. Discussion followed about sharing input with staff and the consultant and the importance of accurate data presentation.

**Discussion of Council action on ETAC Workplan for 2023:**

*(From Council Liaison Quitslund's notes provided prior to the meeting due to his anticipated late arrival).*

Regarding Council Action on the ETAC workplan, there is no anticipated Council action, except in response to recommendations from the Ad Hoc Committee that will review advisory committees and commissions.

**Call for Public Comment:**

Andy and Charlotte Rovelstad shared their concerns about changes made to the City code and Ordinance related to noxious weed control and specific chemicals being used. They emphasized the need to be stewards of the environment/ecosystems and asked ETAC for support and action. Discussion followed regarding specific areas and chemicals sprayed, City processes on deciding what chemicals to use and



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how the GWMP addresses chemicals. ETAC will review the information and investigate how other islands address this issue.

**Council Liaison Report (Jon Quitslund):** *(Notes were supplied by Council Liaison Quitslund prior to the meeting for the committee to review. Highlighted points include)-*

Update on the Steering Committee to participate in the Winslow Subarea Plan and Comprehensive Plan review.

A firm has been selected and a contract is in preparation for updating the Comprehensive Plan. Input from ETAC on the sections pertaining to water resources and utilities, land use and environmental elements would be useful. In what ways should goals and policies be revised?

Eventual conferring with CCAC and UAC will be appropriate, and communications with the Steering Committee and staff will occur.

The Council sub-committee that will be reviewing all committees and commissions has been formed but has not met yet.

An update on EA Engineering's contract to complete the GWMP and the schedule for draft completion.

*(In person comments from Council Liaison Quitslund)-*

Council is very interested in the rapid completion of the GWMP, as it is necessary for current and long-term planning. Discussion followed on the best way to have ongoing communication between Council, ETAC and the consultant.

What does ETAC think about the GWMP schedule? Discussion followed about the need for public input, knowledgeable staff liaisons and the best ways for ETAC to be involved.

**Meeting adjourned at: 4:35 pm**