



CIVIL SERVICE COMMISSION

Regular MEETING

June 5, 2023

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVE. N., BAINBRIDGE ISLAND, WA
OR

Please click the link below to join the webinar:

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AGENDA

1. **CALL TO ORDER / ROLL CALL - 9:00 AM**
2. **CONFLICT OF INTEREST DISCLOSURE - 9:05 AM**
3. **PUBLIC COMMENT - 9:10 AM**
4. **NEW BUSINESS – 9:15 AM**
 - a. Approve May 1, 2023 special meeting minutes Consider approval
 - b. Resolution 2023-02: Establish Quarterly Meetings Consider approval
5. **REPORT BY CHIEF OF POLICE – 9:35 AM** Information only
6. **REPORT BY SECRETARY/CHIEF EXAMINER – 9:40 AM** Information only
7. **ADJOURN – 9:45 AM**

Times listed on this agenda are approximate. Public Comment will be taken following discussion of each New Business item.



Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact Kate Brown at 206-780-8593 or (kbrown@bainbridgewa.gov) by noon on the day preceding the Meeting.



MEETING MINUTES

1. CALL TO ORDER / ROLL CALL

The Civil Service Regular Meeting was held at City Hall and via video conference and was called to order at 9:00 am by Chair Tarrell Decker. Also in attendance were Commissioners, Susie Burdick and John Sandage. A quorum was present.

2. CONFLICT OF INTEREST DISCLOSURE

Commissioner Sandage reported a possible conflict of interest.

3. PUBLIC COMMENT

No members of the public were in attendance.

4. NEW BUSINESS

- a. Approve January 9, 2023 special meeting minutes

MOTION: I move to approve the January 9, 2023 meeting minutes

SANDAGE/BURDICK: The motion passed.

- b. Discuss holding quarterly meetings (Feb/May/Aug/ Nov)

MOTION: I move to change the monthly Civil Service Commission Meetings to quarterly meetings on the first Monday of February, May, August, and November, at 9:00am

DECKER/BURDICK: The motion passed.

- c. Discussion: Discussed reviewing Civil Service Rules as part of regular quarterly meetings.

NO ACTION TAKEN

5. REPORT BY CHIEF OF POLICE

- Deputy Chief Weiss, on behalf of Chief Clark, provided a general update on the activities of the police department.

6. REPORT BY SECRETARY/CHIEF EXAMINER

- Secretary/Chief Examiner Brenda Landolt provided an update on upcoming oral boards.

7. ADJOURNMENT

The meeting was adjourned at 9:20 am.

Tarrell Decker, Chair

Brenda Landolt, Secretary/Chief Examiner

RESOLUTION NO. 2023-02

A RESOLUTION AMENDING THE PROVISIONS OF CIVIL SERVICE RULE 2.1 TO ORIVUDE FOR REULAR QUARTERLY MEETINGS AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.

WHEREAS, the provisions of Civil Service Rule 2.1 establish regular meeting dates in conformance with the Washington Open Public Meetings Act; and

WHEREAS, the business which comes before the Commission does not currently justify a regular monthly meeting; and

WHEREAS, the Commission deems it to be in the public interest to establish a more efficient meeting schedule and quarterly meetings are consistent with the standard practice of local civil service commissions; now therefore,

BE IT RESOLVED BY THE BAINBRIDGE ISLAND CIVIL SERVICE COMMISSION
AS FOLLOWS:

Section 1. Civil Service Rule 2.1 COMMISSION—MEETINGS---QUORUM is hereby amended to read as follows:

RULE 2 ADMINISTRATION AND OPERATIONS

2.1 COMMISSION — MEETINGS — QUORUM — The commission shall hold regular quarterly meetings on the first Monday of February, May, August and November, at 9:00 am at Bainbridge Island City Hall, 280 Madison Avenue North, Bainbridge Island, Washington, unless there is no pending business requiring commission action. Notice of special meetings shall be provided as required by the Open Public Meetings Act (Chapter 42.30 RCW, as amended). The commission shall conduct hearings as required. Notice of hearings shall be provided as required by these rules. Three members of the commission shall constitute a quorum. No action of the commission shall be effective unless at least three members concur therein. All commission meetings, regular or as required, shall be open and public; provided, however, that the commission may meet in executive session as authorized by the Open Public Meetings Act.

Section 2. Provisions of this resolution shall be in full force and effect from and after the date of enactment.

RESOLVED this ____ day of _____, 2023.

APPROVED BY:

BAINBRIDGE ISLAND
CIVIL SERVICE COMMISSION

Tarrell Decker (Chair)

Melanie McAllester

Don Rulien

Susan Burdick

John Sandage

ATTEST/AUTHENTICATED:

Brenda Landolt
SECRETARY/CHIEF EXAMINER