



CITY OF
BAINBRIDGE ISLAND

**Historic Preservation Commission
Regular Meeting**

Thursday, May 4, 2023

2:00 – 4:00 PM

**City Council Conference Room, 280 Madison Ave N
Bainbridge Island, WA 98110**

It is recommended that attendance be in-person, in the City Hall Council Conference Room / 280 Madison Ave N, Bainbridge Island, but the meeting is also accessible via Zoom meeting platform.

Please click the link to join the meeting: <https://bainbridgewa.zoom.us/j/92833530039>

Or iPhone one-tap: US: +12532158782, 93138375561# or +16699009128, 93138375561#

Or Telephone: +1 253 215 8782 or +1 669 900 9128 or +1 346 248 7799

or +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656

[Webinar ID: 928 3353 0039](#)

AGENDA

2:00 PM Call to Order / Attendance / Conflict Disclosure

- Introductions
- Approval of Agenda for May 4, 2023
- Approval of Meeting Minutes from March 2, 2023
- Call for Public Comment

2:10 PM Review of Permit Applications

- Local Historic Register Nomination

Property Name: **Lund Place** Address: 8713 Ferncliff Avenue

Access the staff report under “notes” through the permit public portal

File Link: [PLN52494 HPR](#)

2:40 PM Committee Updates

- Identifying Register-eligible Properties (*Chandler, Cliver, Kortum*)
- Public Outreach (*Allen, Chandler, Mooallem*)
- Suyematsu Farm (*Hughes, with Chandler, Kortum as applicable*)

3:15 PM Old Business

3:30 PM New Business

3:45 PM Summary of Action Items (*Facilitator*)

- Guidelines to assist those wishing to rehabilitate the exterior of historic buildings with focus on exterior, window, roof, porches, additions, etc. (due in June; Kortum / Cliver)

4:00 PM Adjourn

**For special accommodations, please contact Planning & Community
Development 206-780-3750 or at pcd@bainbridgewa.gov**

Call to Order (Attendance, Agenda, Ethics)

Introductions

Approval of Agenda for March 2, 2023

Approval of Meeting Minutes from February 2, 2023

Call for Public Comment

Discussion of Draft Letters to City Council

Review of Permit Applications

Final review of 2023 / 2024 work plan proposal / Budget request discussion

Committee Updates

New/Old Business

Summary of Action Items (*Facilitator*)

Adjourn

Call to Order (Attendance, Agenda, Ethics)

Acting Chair Eric Kortum called the meeting to order at 2:07 PM.

Commissioners in Attendance: Blaine Cliver, Eric Kortum, Jon Mooallem, Zachary Allen, and Rick Chandler. Commissioner Hughes was absent and excused. City Council Liaison Clarence Moriwaki was present. City Staff present were Senior Planner Kelly Tayara, and Administrative Specialist Marlene Schubert, who monitored meeting and prepared minutes.

Motion: I make a motion that Commissioner Eric Kortum be our new Vice-chair.

Cliver / Chandler: Passed Unanimously

Review & Approve Agenda

Motion: I make a motion that we approve the March agenda.

Cliver / Chandler: Passed Unanimously

Review & Approve Minutes – February 2, 2023

Motion: I'll make a motion to approve the February minutes.

Cliver / Chandler: Passed Unanimously

Public Comment - None

Discussion of Draft Letters to City Council

Letter regarding consideration about the police station building was read and commissioners discussed the contents. An amendment was requested to change the first sentence of the first paragraph from police station to fire station.

Motion: Forward to council after amending the 1st paragraph from police station to fire station.

Cliver / Allen: Passed Unanimously

Letter regarding Certified Local Government (CLG) grant funding for Suyematsu Farm historic building stabilization was read and commissioners discussed the contents. An amendment was requested to change the fifth sentence of the first paragraph to remove the hyphen from between Filipino and American and to change the third sentence of the second paragraph from fireplaces stabilized to foundations stabilized.

Motion: Move to forward to council after amending the 1st paragraph to remove a hyphen and the fifth paragraph to change “fireplaces” to “foundations”.

Cliver / Mooallem: Passed Unanimously

Review of Permit Applications

Review and discussion of MacGregor dwelling demolition on North Madison Avenue.

Motion: I make a motion to make an advisory to approve the demolition

Mooallem / Cliver: Passed Unanimously

Final Review of 2023-2024 Work Plan / Budget request discussion

Review and discussion of final version of work plan.

Motion: I make a motion to approve as final and send to staff

Allen / Cliver: Passed Unanimously

Committee Updates:

- **Identifying Register-eligible Properties**
Commissioners Chandler, Kortum, and Cliver volunteered to work on this committee.
- **Public Education/Public Outreach**
Public Education / Public Outreach has been shortened to Public Outreach / Akio Day and has been reassigned to Commissioners Allen, Mooallem, and Chandler.
- **Suyematsu Farm**
Chair Hughes and Commissioners Chandler and Kortum will form this committee.

Old Business

- Administrative Specialist Argetsinger has provided a draft HPC manual to Senior Planner Tayara for review.

New Business

- Commissioner Cliver has requested a meeting be set up between DAHP and City Council to provide CLG information about Suyematsu Farm. Kelly will forward the request to the Planning Manager.

Adjourn: The meeting adjourned at 4:05 pm by Vice-Chair Kortum.



**Historic Preservation Commission
Regular Meeting Minutes
Thursday, March 2, 2023**

Approved by:

Eric Kortum, Vice-Chair

Daria Hansen, Public Records Analyst

DRAFT