



CITY OF
BAINBRIDGE ISLAND

LODGING TAX ADVISORY COMMITTEE
WEDNESDAY, FEBRUARY 17, 2021
5:00 PM
ZOOM MEETING

THE LODGING TAX ADVISORY COMMITTEE WILL HOLD THIS MEETING
USING A VIRTUAL, ZOOM WEBINAR, PER GOVERNOR INSLEE'S
"STAY HOME, STAY HEALTHY" ORDERS

PLEASE CLICK THE LINK BELOW TO JOIN THE WEBINAR:

[HTTPS://BAINBRIDGEWA.ZOOM.US/J/91336450399](https://bainbridgewa.zoom.us/j/91336450399)

OR IPHONE ONE-TAP: 1-253-215-8782

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WEBINAR ID: 913 3645 0399

AGENDA

MEMBERS: BILL CORBIN DENISE DUMOUCHEL
JOHN DINSMORE PETER RAFFA

CHAIR: COUNCILMEMBER CHRISTY CARR (VOTING)

VICE-CHAIR: COUNCILMEMBER KIRSTEN HYTOPOULOS (NON-VOTING)

1. CALL TO ORDER / ACCEPTANCE OF THE AGENDA / CONFLICT OF INTEREST DISCLOSURE
5:00 PM
2. APPROVE FEBRUARY 8, 2021 MINUTES
3. PUBLIC COMMENT (10 MINUTES)
4. RECONSIDER PRIOR MOTION FROM FEBRUARY 8, 2021 MEETING
5. APPLICANT PRESENTATIONS
6. CONFIRM DATES AND TIMES FOR LTAC MEETINGS
FEBRUARY 22 – DEVELOPMENT OF FUNDING RECOMMENDATIONS (6-7:30 PM)
7. ADJOURNMENT

Meeting Notes

Lodging Tax Advisory Committee (LTAC) Meeting #2
Monday February 8, 2021

Present: Council Member Christy Carr, Deputy Mayor Kirsten Hytopoulos, Bill Corbin (VRBO owner), John Dinsmore (Marshall Suites), Peter Raffa (BIMA), Denise Dumouchel (BARN).

There was a motion to add to the agenda a discussion of responses to questions submitted by the committee to the city administration. The amended agenda was approved unanimously.

Committee members indicated that there were no conflicts of interest.

Discussion

It was agreed that based on City Manager's advice the committee cannot add a Covid safety plan to the decision criteria to be applied to funding proposals.

Council Member Carr reminded everyone to not reply all on email in order to comply with the Open Public Meetings Act.

It was agreed that presenters will have video on and that more than one party may present together in support of a proposal.

There was discussion of whether the committee should consider applications that did not comply with submittal requirements and whether proposals must meet all criteria to be considered.

Committee members provided their initial impressions of which criteria were met and which were not met by the first few proposals. It was agreed that no would be excluded prior to the live presentations by applicant based on how many or how few of the criteria were met.

There was discussion as to whether 10 minutes per applicant would be adequate time for presentations and Q & A's. It was agreed that time slots should be expanded to 15 minutes and applicants would be notified of their revised appointment times.

There was continued discussion regarding the possible exclusion of applicants who did not provide the financial data requested by the application (Items 1 and 2 on page 11 of the RFP).

It was moved that applicants who did not provide both items 1 and 2 on page 11 of the RFP would be eliminated from consideration and informed prior to the next meeting of the LTAC. The motion passed 5-1 as follows: Carr, Hytopoulos, Corbin, Raffa and Dumouchel voting yea, Dinsmore voting nay.

It was agreed that in preparation for the next meeting, Committee members will complete their individual assessments of which criteria do not appear to be met by each application and be prepared to ask questions of applicants regarding those apparent.

The next meeting will be Wednesday, February 17, 2021 at 5:00 pm.

Adjournment

The meeting was adjourned at 7:50 pm.

Chair

Date