



## Meeting Agenda & Minutes Marine Access Committee

Monday, July 11<sup>th</sup> 2016

From: 5:30pm to 7:30pm

Location: City Hall, Council conference room

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<b>Co-Chairs:</b>	Elise Wright	<b>Minutes / Secretary:</b>	John Brownlow
<b>Attendees:</b>	John Brownlow, Fred Grimm, Thomas Hudson, Frank Ostrander, Elise Wright		
	<b>Excused:</b> Marci Burkel, Greg Spils		
	<b>Council liaison:</b> Kol Medina		
<b>Public:</b>	Judy Kukuk, Diane Dwyer		

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Meeting called to order at 5:30pm

### Acceptance or Modification of Agenda. Conflict of Interest Disclosure

Members agreed to amend the order of Agenda items and integrate the Work Plan Process with the Capital Projects discussion. Public Comment will be heard after the election of the Chairperson(s)

No conflicts of interest were reported

### Approval or Modification of previous meeting's minutes

Moved (*Frank Ostrander*) and seconded (*Tom Hudson*) that the minutes of the June 13<sup>th</sup> meeting of the PWAC be approved as submitted. All approved.

### Election of Chairperson(s)

In accordance with ORDINANCE NO. 2015-13, Section 2.34.040 *Meetings, officers, records and quorum.*

*B. The committee shall select from among its members a chairperson for a one-year term at the first regular meeting of each year.*

The committee members having been asked to submit notice of their intent or desire to stand for Chairperson of the Committee it was noted that Elise Wright and John Brownlow had indicated willingness to stand. Moved (Tom Hudson) and seconded (Frank Ostrander) that Elise and John be appointed co-chairs. Some discussion ensued as to when the Committee's term officially begins. Councilor Kol Medina agreed that all committee members are appointed effective from July 1 through June 30 of each year. An amendment was proposed that Elise would serve as co-chair with John until the end of December 2016 with John continuing as chair until June 30, 2017. Tom Hudson called for a vote on the motion (as amended). Motion passed with all in favor.

Committee to review co-chair role/position at the January 2017 meeting and elect another co-chair or vice chair as appropriate.

## Public Comment

The Committee heard input from adjoining neighbors *Judy Kukuk* and *Diane Dwyer* regarding signage and issues at the Hidden Cove road-end site.

D.C. Horn had spoken separately to the 2012 settlement members (*Kukuks, Dwyers* and *Hennesey/Moyers*) regarding their preferred signage at the site. A sign stating "Public Road End - Dawn to Dusk" had been placed onsite and then changed without notice to read "No turn around after Dusk". It is felt by the *Kukuks* and *Dwyers* that this sign together with the "Closed at Dusk Strictly Enforced" is overkill and unwelcoming. These residents would like the City to remove the "Strictly Enforced" signage and replace it with one which gives users a better understanding of time limits eg: 6am to 10pm, as "Dawn to Dusk" seems difficult for some people to understand. When contacted, Bainbridge Police advised local road end users that Dusk begins 30 minutes after sundown. (Dawn is 30 minutes before sunrise.)

The issue of the public's right to access public tidelands still seems to be an issue. At the Hidden Cove site both the road-end and 1200' of public tidelands (made available by prior legal agreement of neighbors) are available for public access. Certain neighbors are still telling visitors to get off the beach/tideland. The *Kukuks* request a map/sign indicating the location of public tidelands at the site, so visitors will know where they are allowed to walk.

Committee agreed to refer these issues to the City Management for advice and future action.

## Sign Requests

Committee heard the need for "Shore Access" signage at Wing Point Way

Frank Ostrander, Elise Wright and Bitsy Ostenson reported on their June visit to the Yaquina Avenue road-end site. Martha Grossman, who owns the property immediately south of (and slightly encroaching on) the public access, and her neighbor Susan Oatis met the subcommittee. They reported that people enter Ms. Grossman's yard, sometimes scaling the large rock bulkhead and crossing the yard to enter or exit the beach south of her property, especially at high tide. Frank observed that there is a real danger in climbing the bulkhead and it presents a liability issue due to lack of signage. Ms. Grossman was advised to place a sign warning of the danger on her bulkhead. Susan Oatis owns property a few lots south of Ms. Grossman and reports unwelcome users on her property as well. Since all the property south of the public access is private, the residents request signage (either a map or boundary markers) that indicates where public access/beach ends and private property begins.

The committee also observed that the Beach Access Parking sign at the head of the road end is unsecured, and heard that over-parking is often a problem. The subcommittee recommends that direction for head-in parking for 3-4 vehicles be installed at the site, with a secure sign (including the # of spots) re-installed.

Morgan Smith (Deputy City Manager) has heard from Ms Grossman who was complimentary of the PWAC visit.

Fred Grimm reported that the new sign installed at the Woodland Drive road-end had been knocked over.

Tom Hudson suggested that the Committee form a sub-committee to revisit the issue of signage for road-ends and other marine access sites. Fred Grimm, Frank Ostrander and John Brownlow volunteered

## 2017/2018 Work Plan

Committee members were requested to review the 2016/17 Work Plan and forward ideas for activities and projects to the Work Plan sub-committee (Brownlow, Ostrander and Spils) for review at the next meeting (August) and completion by the September meeting.

Committee agreed to form a sub-committee to review potential capital project requirements (Brownlow, Hudson and Ostrander). Councilor Medina advised that the City deals with 'project' items < \$5k in its O&M budget while those ≥ \$5k as 'capital' projects.

Potential projects:

1. Seating benches along the shore strip to the west of the Pub Marina access
2. Harbor overlook platform (eg: near ferry site)
3. Point White pier and launch site upgrades (in conjunction with BI Parks)
4. Complete signage for all road-end sites
5. Complete City Dock rebuild
6. Upgrade Fort Ward boat launch ramp / install permanent or temporary dock to facilitate boat launching / upgrade parking & turn-around (in conjunction with BI Parks)

Fred Grimm is to meet with Terry Lande (Executive Director, BI Parks) to ascertain if BI Parks is amenable to working with the MAC/City to upgrade or develop additional boat launch facilities on the Island. With the potential shutdown of the City Dock for rebuild activities in 2017 the issue of an alternative launch site for motorized vessels is important.

It was reported that the work to repair the Woodland Drive (concrete block) stairs was now scheduled for August (2016) due to fish spawning

The wooden benches produced by BARN volunteers have been delivered to the City's O&M site and are awaiting installation at the following road-end sites:

- #44 Williams Lane
- #46 Brigham Road
- #47 Woodland Dr
- #50 Reitan Rd
- #54 Agate Street
- #58 Broom Street
- #63 Skogen Lane
- #65 Sivertson Road

#68 Lafayette Street

The Committee has been advised that some (if not all sites) will require permitting. How and why this needs to be done is to be discussed with tDeputy City Manager (Morgan Smith).

It was reported that the work to repair the Woodland Drive (concrete block) stairs was now scheduled for August (2016) due to fish spawning

### Committee name change

Councilor Medina advised that the request to change the Committee's name had been placed before Council at the June 28<sup>th</sup> Business Meeting and they had approved forwarding Ordinance 2016-07 "Changing the Public Water Access Committee name to Marine Access Committee" to the July 12<sup>th</sup> Consent Agenda.

### Plaque request for Fletcher Landing

The Committee has proposed the installation of a plaque at the Fletcher Landing site recognizing the work of the former Road Ends Committee and members of the public who worked to bring this project forward and ensure the public's right to access shoreline sites. Councilor Medina agreed to bring the request up at his upcoming meeting with the Deputy City Manager.

### Thank You Letters

Co-Chair Elise Wright to draft letters to thank

- a. BARN woodworkers for their efforts in creating the benches for installation at road-end sites
- b. Messenger House for use of their facilities and support of the recent Spring Fling (road-end explorations)

### Harbormaster's Report

Accepted as read (attached to meeting agenda packet)

### Next Meeting(s)

As there is a need to complete the Work Plan expeditiously, Committee agreed to forgo the usual "Summer Break" and meet on **Monday, August 8<sup>th</sup> 2016 at 5:30pm.**

The September meeting is scheduled for **Monday, September 12<sup>th</sup> 2016 at 5:30pm.**

There being no further business the meeting adjourned at 7:15pm



*Elise Wright / John Brownlow*

Elise Wright / John Brownlow  
Co-Chairs

Monday, August 8, 2016