



## Meeting Agenda & Minutes Public Water Access Committee

Monday, June 13<sup>th</sup> 2016  
From: 5:30pm to 7:30pm  
Location: City Hall, Council room

**Co-Chairs:** Elise Wright, Bitsy Ostenson    **Minutes / Secretary:** John Brownlow  
**Attendees:** John Brownlow, Fred Grimm, Thomas Hudson, Bitsy Ostenson, Frank Ostrander, Elise Wright  
**Excused:** Marci Burkel, Greg Spils, Roger van Gelder  
**Harbor Stewards:** Mark Leese

**Public:**

Meeting called to order at 5:35pm

### Acceptance or Modification of Agenda. Conflict of Interest Disclosure

Members agreed to amend the Agenda to include a short update on the City Dock project

No conflicts of interest were reported

### Approval or Modification of previous meeting's minutes

Draft minutes from the May 7<sup>th</sup> Special Meeting and the May 9<sup>th</sup> regular meeting were distributed. They will be approved at the July meeting.

### Committee Renewals / Term Changes

*Elise Wright* discussed the changes that will occur in the makeup of the Committee. These include the retirement of Bitsy Ostenson and Roger van Gelder as of June 30<sup>th</sup>, 2016. All other members confirmed their intention to continue to serve and agreed with the proposed position changes.

### Road End Benches

*Fred Grimm* reported that 9 benches for Road Ends have been completed by BARN volunteers and delivered to CoBI's O&M facility. We understand that Sonny Belieu (CoBI Operations and Maintenance Supervisor) is developing a schedule for the installation of the benches. Some (according to Deputy City Manager, Morgan Smith) may require permitting before they can be installed.

### Harbormaster's / Boater's Fair Report

*Tom Hudson* reported good attendance at the Boater's Fair on June 4<sup>th</sup>. Coast Guard, County Sheriff, CoBI Police provided craft and demonstrations. CoBI's Project Manager for the City Dock (*Mark Epstein*) was on hand to answer questions from interested parties and PWAC commends him for his commitment. The Harbormaster (*Tami Allen*) suggested that Committee look at cancelling or moving the 2017 event to a different location due to construction work on the City Dock in 2017. We discussed the possibility of other locations (Manzanita Bay) but decided it was impractical to move outside Winslow due to parking limitations. *Tom Hudson* moved that Committee recommend skipping the 2017 event. Frank Ostrander proposed an amendment that would delay making a decision on the 2017 Boater's Fair until early 2017 at which time we will have a better idea of construction dates / impacts. All approved the motion with the amendment.

*Mark Leese* (Harbor Stewards) suggested Committee exam combining the Boater's Fair with the Wooden Boat Festival. Investigation is needed to determine if and when the next Festival will be held.

## Spring Fling report

*Elise Wright* welcomed *Jeri Meyer* who reported that attendance at the Spring Fling (which this year focused on Manitou Beach, Rolling Bay and Murden Cove) was better than expected with 20+ people coming to each of the Road End sites. Most walked or kayaked in. The early summer's day meant that heat was an issue for some. *Jeri* brought a report to allow PWAC to develop an action plan for the 2017 event. *Jeri's* neighborhood committee began planning in January, contacted PWAC in February and benefitted from the assistance of CoBI Community Engagement Specialist *Kellie Stickney* for outreach, publicity and publications in the April/May timeframe. We record our appreciation of the various sponsors of this event including Friends of Rolling Bay, Murden Cove Preservation Association and Messenger House (venue and parking)

**Action Item:** Elise and *Jeri* to write a letter of thanks for inclusion in local publications.

## Eagle Harbor Marina / Ward Avenue pedestrian ramp offer

Committee discussed the offer by Eagle Harbor Marina to donate the current aluminum pedestrian access ramp from their facility to the City once their rebuild commences. Committee members were broadly in favor of the City recovering this ramp for use either at the Ward Street road end or elsewhere. However, if it was to be used at Ward Street then significant work would be required to rebuild the seawall and install ramp giving access to the public float.

**Action Item:** Committee to advise CoBI of their recommendation that the ramp be preserved and stored pending use at a suitable site.

## City Dock / Funding

*John Brownlow* provided a brief update on the Deputy City Manager's previous report which included notification that the City had been awarded a Boating Facilities Grant of \$835,000 and Federal grant funds of \$275,000. These funds, together with \$925,000 allocated to the City Dock project from the Washington State Ferries settlement brings available funding to \$2,035,000. Committee expects CoBI will provide additional funds once final bids are obtained.

## Road Ends

Committee discussed the issue of north end road ends such as North Street NE (#56) which are particularly steep and hazardous to access and North Street (#55) where homeowner landscaping has obliterated access to the road end.

**Action Item:** Include in 2016-17 Work Plan to (a) develop a plan/strategy for undeveloped Road Ends and (b) document all road ends for inclusion on the City's GIS site.

*Tom Hudson* (moved) and *John Brownlow* (2<sup>nd</sup>) to establish (from July 2016) a sub-committee to review and update classifications for all Road End sites. All members voted in favor.

Mention was made of a 2004 CoBI Shoreline Access Guidebook (approx. 54 pages, author: Peter Namtvedt-Best) that provides rules and resources for accessing local shorelines. The guidebook was prepared as part of the SMP update in 2003, with the assistance of a NOAA grant. *Tom Hudson* suggested the Committee think about developing updated extracts for different geographic areas of the island to be made available to the public.

## Emergency Flotilla

*Mark Leese* (Harbor Stewards) raised the issue that the Emergency Flotilla Agreement had been reviewed by a local legal resource/Harbor Steward and found to be not viable because of liability issues. For that reason it was not promoted at the recent Boater's Fair. City Attorney and Harbormaster will be conferring on the draft document. The matter is to be referred to the City Attorney for input.

## Other business

### Budget item

*Elise Wright* noted that Kol Medina (Council Member) has requested a placeholder in the upcoming CoBI Capitol Projects budget for use on potential PWAC recommendations. Elise noted that Council would expect PWAC to be able to define project(s) that these funds would be used for.

### IT Briefing

Due to ongoing issues with access to the City's email system for committees, *Elise Wright* has requested CoBI IT to provide training to Committee members. A MS-Powerpoint presentation that shows how to access email and use some of the features (eg: list creation, links) would be helpful for onboarding new or retraining Committee members.

### Bicycles on shoreline

*Tom Hudson and Fred Grimm* brought to Committee's attention the recent article(s) that create the impression that cycling on beaches (across private and public tidelands) is permitted and a desirable activity.

Committee noted that bicycles are classified as *vehicles* under State law and are not permitted on tidelands.

**Action Item:** Committee to bring this to the attention of the City and request that the publications involved print an update to the stories that informs the public/readers of the laws in this regard.

### Public Comment

Fletcher Bay resident (Dennis ??) asked whether Committee had considered the placement of a historical plaques at Fletcher Landing. *Elise Wright* advised that this had already been considered and was able to show him a mock up of the sign to be used.

## Hail and Farewell



This being the final meeting for Committee members Bitsy Ostenson (Co-Chair) and Roger van Gelder who retire as of June 30<sup>th</sup>, 2016, the Chair (*Elise Wright*) and members record their deep appreciation for their many years of public service.

Both retiring members were part of the original Road Ends Advisory Committee (established in 1988) with Bitsy having been involved in these issues for years before. She also served as a Parks Commissioner and was the first volunteer coordinator at Bloedel Reserve. Roger has been active in searching titles and documenting the many Road End sites on Bainbridge Island, as well as lending his photographic skills.

Action items:	Person responsible:	Deadline:
Revise Public Water Access Steward Program Guidelines and application form	c/fwd	
A combined list of 'stewards' (harbor & road-ends) sent to Tom Hudson for follow-up with former Road-End Stewards to determine their willingness and capacity to continue in that role.	Tom Hudson Elise Wright	
PWAC sub-committee to review and develop content for the website(s).	Greg Spils & John Brownlow	Ongoing
Provide input to CoBI on updates to Road End and Harbor sign design standards. Create draft document for discussion	John Brownlow Discussion c/fwd	
Year End Report - Request for Name Change for Council's June 28 <sup>th</sup> meeting	Elise Wright / John Brownlow to draft and send out for comment	6/24/16
PWAC election of Chair / Nominating Process		7/13/16
Work Plan for 2016-2017 (items to go to Frank Ostrander, John Brownlow & Greg Spils) (a) develop a plan/strategy for undeveloped Road Ends (b) document all road ends for inclusion on the City's GIS site.	All	
Consider Capitol projects for June 21 Council meeting		
Request to CoBI IT staff for email training / briefing	Elise Wright	Asap
Advise CoBI of recommendation that the Eagle Harbor Marina ramp be preserved and stored pending use at a suitable site	Elise Wright	Asap
Write a review/thank you letter re Spring Fling for inclusion in local publications	Elise Wright and Jeri Meyer	Asap
Request that the City notify publications involved in recent articles regarding the riding of fat-tire bikes on tidelands to print an update to these stories that informs the public/readers of State laws in this regard.	Elise Wright	Asap

### Next Meeting

Scheduled for **Monday, July 11<sup>th</sup> 2016 at 5:30pm**

There being no further business the meeting adjourned at 7:38pm

*Elise Wright* July 11, 2016  
Elise Wright, Chair 7/11/16

