



CITY OF  
BAINBRIDGE ISLAND

TREE AD HOC COMMITTEE  
REGULARLY SCHEDULED MEETING  
FRIDAY, AUGUST 5, 2016  
2:30 – 4:00 PM  
COUNCIL CONFERENCE ROOM  
280 MADISON AVE N  
BAINBRIDGE ISLAND, WA 98110

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## AGENDA

1. Review and Approve Notes from July 20, 2016 Meeting 2:30
2. Review and approve meeting agenda 2:35
3. Reports 2:40
  - A. Status of code enforcement complaints- Jennifer Sutton, Senior Planner
    - Cutting of tree at 9973 Manitou Beach Dr.
    - Vegetation cutting in ROW at Avalara sign
    - Work done in dripline of two trees at Waterfront Park
  - B. Status of recommendation to Council re: abolishing cluster subdivision option in zones 2.9 and denser- Councilmember Kol Medina
  - C. Status of Administrative Manual update related to ISA tree valuations
4. Discuss Committee Role and Responsibilities for 2016 2:45
  - A. Low Impact Development (LID) Training for the Committee- PW Staff
  - B. Discussion of changing the Committee's Name 3:30
  - C. Tree Management- Planning Commissioner Mack Pearl 3:40  
Issues include: ROW trees, neighbor issues (including view blocking)
  - D. Consider modifying BIMC 18.15.010.C that allows removal of buffer trees if trees Deemed hazardous- Councilmember Sarah Blossom 3:45
  - E. Tree Committee page on City website- Councilmember Ron Peltier (no report) 3:50
5. New Business: None Planned 3:55
6. For the Good of the Order

**For special accommodations, please contact Jane Rasely, Planning & Community Development 206-780-3758 or at [jrasely@bainbridgewa.gov](mailto:jrasely@bainbridgewa.gov)**



TREE AD HOC COMMITTEE  
MEETING NOTES  
WEDNESDAY, JULY 20, 2016  
3:00 – 4:30 PM  
PLANNING CONFERENCE ROOM  
280 MADISON AVE N  
BAINBRIDGE ISLAND, WA 98110

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**Committee members in attendance:** Kol Medina, Ron Peltier, and Mack Pearl.

**COBI staff in attendance:** Barry Loveless, Marilyn Guthrie, Peter Corelis

**Public in attendance:** Katy Bigelow, Jonathan Davis, Kelsie Laughlin

The Committee unanimously approved the notes of the July 12 Committee meeting.

The Committee reviewed and accepted the meeting agenda.

### Reports

Kol reported that he would speak with the Mayor and City Manager about the process for bringing forward an ordinance that would remove the cluster subdivision option in zones 2.9 and denser from the Code.

Mack reported that Olaf Ribeiro had filed a code enforcement complaint regarding the black locust tree that was cut down, possibly illegally. The Committee had some discussion about whether a permit is needed to take down a tree in the shoreline zone when there is a road between the tree and the shoreline. The Committee will await a report on this topic at the next meeting.

### Unfinished or Ongoing Business

The Committee discussed the LID regulation development process at length with members of the Public Works Department. Marilyn provided a draft schedule of meetings that Herrera could attend with the Committee. Everyone agreed that it would be beneficial for Public Works staff to provide an LID training to the Committee at the Committee's August 3<sup>rd</sup> meeting.

The Committee discussed whether the Committee should change its name and/or scope of work. The Committee recognized that its current scope of work ("To review tree and landscaping regulations and recommend any changes.") could be read as encompassing work on the LID regulation but that it might be more clear to change the scope of work to specifically mention LID. The Committee considered a number of potential new names – Natural Resources Committee; Land Use Committee; Tree/LID Committee – but could not decide on a new or revised name. Kol volunteered to discuss this with the Mayor and City Manager.

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The Committee discussed which items on its “new business” list it would like to prioritize. Individual Committee members volunteered to take responsibility for spearheading work items that they felt deserve priority status. All work items that did not receive a responsible party, will be left in the “parking lot” for potential later attention. In particular,

1. Mack agreed to take responsibility for finding sample codes that deal with management of trees/vegetation on developed lots. Particular issues to be covered: right-of-way trees; neighbor tree issues, including view blocking; general tree stewardship.
2. Ron agreed to take responsibility, in partnership with John (assuming he agrees), for identifying problems in BIMC Chapter 16.22, breaking it into smaller pieces, and bringing recommendations to the Committee.
3. The Committee volunteered Sarah to take responsibility for recommending to the Committee a code amendment that would fix the code language that allows for trees in the buffer to be removed if they are deemed hazardous.
4. Ron volunteered to spearhead an effort to get the Tree Committee a webpage on the City website.